

AGENDA
COLUMBIA CHARTER TOWNSHIP
REGULAR BOARD MEETING

September 15, 2025
7:00 p.m.

-
1. **CALL MEETING TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **INVOCATION**
 4. **ROLL CALL / INTRODUCTIONS**
 5. **PUBLIC COMMENTS: (3 Minutes per speaker)**
Public comment Guidelines: Everyone will state their name and have 3 minutes to address the Board. You may only address the Board once under this public comment opportunity and may not yield your time to others. Board members will not debate or answer questions at this time.
Correspondence All American Portable Toilets Hand out
 6. **APPROVAL OF AGENDA**
 7. **CONSENT AGENDA**
 - a. Minutes August 18, Regular Meeting pg.1
 - b. Treasurer's Report pg.3
 - c. Controller's Report pg.6
 - d. Fire Report pg.7
 - e. Police Report pg.15
 - f. Zoning Report pg.20
 - g. Municipal Services Report pg.21
 8. **Accounts Payable** Board to approve: 130,215.79 Paid prior: \$ 76,215.64 pg.23
 9. **Action Items**
 - a. Fire Department purchase request for new Fire Gear pg.32
 - b. Maintenance Technician Hiring Recommendation pg.33
 - c. Municipal Services Tree Removal Bids pg.48
 - d. Special Assessment Resolution No. 1 (Vineyard Lake 2) pg.51
 - e. 2025 Budget Amendments pg.58
 - f. Cemetery Ordinance Additions/ Changes pg.59
- Public Comment (3 Minutes per speaker)**
- Public comment Guidelines: Everyone will state their name and have 3 minutes to address the Board. You may only address the Board once under this public comment opportunity and may not yield your time to others. Board members will not debate or answer questions at this time.
10. **Final Board Comment**
 11. **ADJOURNMENT**

REGULAR MEETING
COLUMBIA CHARTER TOWNSHIP BOARD OF TRUSTEES
August 18, 2025
7:00 p.m.

A regular meeting of the Columbia Charter Township Board of Trustees was held on Monday, August 18, 2025

CALL TO ORDER: Supervisor Marsh called the meeting to order at 7:00 p.m. with the pledge to the flag and invocation.

ROLL CALL: Present: Beamish, Hulburt, Calhoun, Church, Marsh.

PUBLIC COMMENTS: There was public comment from Flip Reynolds on the Township park, Rick Belcher on the Clarklake cemetery.

AGENDA: A motion was made by Trustee Beamish to approve the agenda. There was support from Treasurer Calhoun. Ayes all. Motion carried.

CONSENT AGENDA: A motion was made by Treasurer Calhoun to approve the consent agenda. There was support from Trustee Beamish. Ayes all. Motion carried.

ACCOUNTS PAYABLE: A motion to approve accounts payable totaling \$240,255.21 was made by Trustee Beamish. There was support from Treasurer Calhoun. Ayes all. Motion carried.

DISCUSSION: There was discussion as a presentation from the Municipal Services Department about the mission and goals of the department as well as repairs needed for the Thorne Road sewer lift station. There was discussion on the need to hire a Maintenance Technician, consensus of the Board was to allow the job specification posting.

Action Items a. -g. a. A motion was made by Trustee Beamish to approve the special land use of 000-19-07-351-002-00. There was support from Trustee Church. On a roll call vote: Ayes; Beamish, Hulburt, Calhoun, Church, Marsh. Motion carried. b. A motion was made by Treasurer Calhoun to approve the

amended Financial Administrative Policies and Procedures manual and to approve the increase of the Township's credit card limit from \$6,000.00 to \$30,000.00 which was an amendment in the policy. There was support from Trustee Beamish. Ayes all. Motion carried. c. A motion was made by Trustee Beamish to re-hire Michael Mattis to the Township Fire Department. There was support from Trustee Church. Ayes all. Motion carried. d. A motion was made by Treasurer Calhoun to approve the bid for the paving of the Township parking lots, ignoring the Township's policy of having multiple bids for the projects because only one company bid the job. There was support from Trustee Church. Ayes all. Motion carried. e. A motion was made by Trustee Beamish to approve the upgrades to the EQ basin for odor control. There was support from Treasurer Calhoun. Ayes all. Motion carried. f. A motion was made by Treasurer Calhoun to approve the purchase of sewer basin packages. There was support from Trustee Beamish. Ayes all. Motion carried. g. A motion was made by Clerk Hulburt to approve the purchase of sewer grinder pumps. There was support from Trustee Church. Ayes all. Motion carried.

PUBLIC COMMENT: There was no further public comment.

FINAL BOARD COMMENT: There was no final board comment.

ADJOURNMENT: A motion was made by Trustee Church to adjourn the meeting. There was support from Treasurer Calhoun. Ayes all. Motion carried. Meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Cathy Jo Hulburt, Columbia Township Clerk

COLUMBIA TOWNSHIP

Treasurer's Report
Board Meeting

September 16, 2025

Bank Balance
August 31, 2025

General Funds:

General Fund Checking: 4340	207,122.53
General Fund Designated Salaried Employees HCSP-CD - Bank Mich 5813	54,601.76 **
General Fund Designated Salaried Employees HCSP	36,814.69
General Fund Designated Police Equipment	2,693.63
General Fund Designated Fire Equipment	17,136.40
General Fund Capital Purchase Fund	8,672.31
General Fund - Cemetery Improvement Designated	60,546.51
General Fund - 2024 Spec Assess-Bond Const Acct	- *
General Fund - 2024 Spec Assess-Debt Retirement Acct	146,291.19
General Fund - 2025 Spec Assess - Bond Const Acct	254,190.62
General Fund - 2025 Spec Assess - Debt Retirement Acct	21,468.89
General Fund - Clark Lake Invasive Species SAD	129,967.63
Total General Funds	\$939,506.16

Enterprise Funds:

CL Sewer Enterprise Checking Fund: 0342	43,412.85
CL SRI Bond Debt Future Payments @ CNB	59,238.38
CL Sewer R & R Account: 6261	248,156.12
CL Sewer O & M Account: 6253	393,087.71
Clark Lake - R&R - CD @ American 1 Credit Union	200,000.00
Clark Lake - R&R - CD @ American 1 Credit Union	81,764.72
Clark Lake - O&M - CD @ Southern Mich Bank & Trust	250,000.00
Vineyard Lake Extension: 5834	12,394.58
Vineyard Lake Common Fund O&M: 5826	9,250.67
Vineyard Lake Common Fund R&R: 6287	174,234.26
Vineyard Lake - R&R - CD @ Old National Bank	111,710.50
Lake Columbia - R&R - CD @ American 1 Credit Union	200,000.00
Lake Columbia - R&R - CD @ American 1 Credit Union	79,276.35
Lake Columbia R&R - CD @ Old National Bank	115,608.23
Lake Columbia- R&R Account- CNB	340,494.20
Total Enterprise Funds	\$2,318,628.57

Fiduciary (Non Dispersable) Funds:

Current Tax Savings/Checking: 6204/6212	1,203,760.06
Total Fiduciary Funds	\$1,203,760.06

MBS Investments

Total General Fund Investments: 1492	0.00
Clark Lake Sewer Extension Fund: 1939	0.00
Lake Columbia Sewer Assessment Fund: 3078	200,094.50
Vineyard Lake Special Assessment	0.00
Total Investments	\$200,094.50

Michigan Class Investments

General Fund Investments: 0002 (Designated Fire)	202,092.76
Lake Columbia Funds - 0005 (R&R money)	776,878.14
Clark Lake Enterprise Funds - 0006 (R&R money)	179,155.68
Vineyard Lake Common - 0007 (R&R money)	151,670.07
General Fund - 0016	1,998,333.83
Tax Account-0017	637,795.49
General Fund - Designated Cemetery-0018	20,193.69
General Fund - Police Designated-0019	26,552.75
General Fund - Designated Capital-0020	35,091.18
Total Investments	\$4,027,763.59

*Bayview/Imperial Shores Const. Acct closed as all funds have been spent from bond proceeds.
**CD matured on August 3, 2025, in the amount of \$94,601.76. \$40,000 was withdrawn for dep to HCSP at CNB; the remaining \$54,601.76 was reinvested in a new 7 month CD, at an APY of 4.25% and a maturit

Respectfully Submitted by:

John C. Calhoun-Treasurer

Columbia Township
 GF CD Investments
 August 31, 2025

GF	Cash Account Balance	Investment	Due	Percentage	Amount	Market Value
						-
		GF CD Investment Balance			0.00	0.00
		Local Bank CD Investment				
CD	General Fund (Columbia Salary HCSP Cont) - 5503- Bank Michigan		3/12/2026	4.25%	54,601.76 *	
	Total CD Investment at Local Bank				54,601.76	
	Local Bank Money Market Accounts					
	Total Investments				\$ -	
	Michigan Class Investments					
	General Fund Investments: 0002 (Designated Fire)				202,092.76	
	General Fund: 0016 - General				1,998,333.83	
	General Fund: 0018- Designated Cemetery				20,193.69	
	General Fund - 0019-Police Designated				26,552.75	
	General Fund - 0020 - Designated Capital				35,091.18	
	Total Investments				\$2,282,264.21	

*CD matured on August 3, 2025, in the amount of \$94,601.76. \$40,000 was withdrawn for dep to HCSP acct at CNB; the remaining \$54,601.76 was reinvested in a new 7 month CD, at an APY of 4.25% and a maturity date of 3/12/26.

Columbia Township
Enterprise Fund CD Investment
August 31, 2025

	Investment	Due	Percentage	Amount	Market Value
LCS	Cash Account Balance				0.00
	Total CLS CD Investment Balance				0.00
LCS	Cash Account Balance				0.00
LCS	Federal Home LN Bks Cons	10/22/2029	4.25%	50,000.00	49,911.50
LCS	JP Morgan Chase Bank	8/15/2025	5.00%	150,000.00	150,183.00
	Total LCS CD Investment Balance			200,000.00	200,094.50
VLS	Cash Account Balance				
	Local Bank CDs				
VLS	Vineyard Lake R&R CD- Old National Bank	9/13/2025	4.19%	111,710.50	
	Local Bank CDs				
CLS	Clark Lake R&R CD - American 1 Credit Union	9/10/2025	4.25%	81,764.72	
	Clark Lake - O&M - CD @ Southern Mich Bank & Trust	4/28/2026	4.20%	250,000.00	
	Clark Lake R&R CD - American 1 Credit Union	9/10/2026	4.00%	200,000.00	
				<u>531,764.72</u>	
	Local Bank CDs				
LCS	Lake Columbia R&R CD - American 1 Credit Union	9/10/2025	4.25%	79,276.35	
	Lake Columbia R&R CD - American 1 Credit Union	9/10/2026	4.00%	200,000.00	
	Lake Columbia - R&R - CD - Old National Bank	3/4/2026	3.80%	115,608.23	
	Michigan Class Investments			394,884.58	
	Lake Columbia Funds - 0005 (R&R money)			776,878.14	
	Clark Lake Enterprise Funds - 0006 (R&R money)			179,155.68	
	Vineyard Lake Common - 0007 (R&R money)			151,670.07	
	Total Investments			\$1,107,703.89	
	Local Bank Money Market Accounts				
	Total Investments			<u>\$ -</u>	

To: Columbia Charter Township Board of Trustees

From: Heather Schneider, Finance Director

Date: September 15, 2025

RE: Update from the Finance Director

Work on our 2026 fiscal year budget continues. It is my understanding that we will be having our first budget workshop prior to our regular meeting on September 15th. As a reminder, our public hearing on the budget can be NO LATER than December 15th, with final budget approval occurring before December 31st. We have plenty of time in the calendar year remaining, but I always like to keep these deadlines in mind as we move forward with our budget process.

Our CFT report was submitted to the State of Michigan prior to the end of August. The report is due each year on July 31st, but I was unable to file the report any sooner, as we had one property owing taxes from the 2024 tax season. Once the taxes in question were paid, the report was completed and sent to the State for review.

A resolution for a 2nd paving district at Vineyard Lake will be included as an action item at the meeting in September. This district will be titled Vineyard Lake Road Paving Assessment District #2 and includes Audell Dr & Pamela Circle. This first resolution moves the project forward and sets the hearing date for the 1st public hearing on the project. We can discuss this more in-depth during our meeting on Monday evening.

I have prepared our first set of budget amendments for the 2025 fiscal year as an action item this evening. We can discuss the amendments in greater detail during our meeting on Monday evening.

Should you have any questions or concerns, my door is always open.

Respectfully Submitted,



Heather Schneider

Finance Director

COLUMBIA CHARTER TWP FIRE REPORT

September, 2025

1-Aug

FIRE	1
EMS	48
HAZARDOUS CONDITION	6
SERVICE CALLS	19
GOOD INTENT	15
FALSE ALARMS	5
SPECIAL INCIDENTS	3
TOTAL CALLS	97

RUNS BY DISTRICT

EAST END	36
OUT OF DISTRICT	4
VILLAGE OF BROOKLYN	41
WEST END	16

TOTAL CALLS FOR MONTH **97**

CALLS BY MONTH

	2025	2024	2023	2022	2021
JAN	78	83	66	91	84
FEB	83	62	98	84	59
MAR	86	95	77	79	82
APR	79	68	79	75	101
MAY	87	84	102	100	101
JUNE	89	72	92	111	109
JULY	98	127	141	140	147
AUG	97	102	128	132	152
SEPT		82	92	82	88
OCT		71	104	83	99
NOV		80	89	103	80
DEC		62	84	78	104
TOTALS	697	988	1152	1158	1206

COLUMBIA CHARTER TWP FIRE REPORT

September, 2025

INSPECTIONS	2	code violation
BURN PERMITS	108	
\$ FIRE LOSS	\$0	

APPARATUS	START	END	MILES DRIVEN
2024 FC-94	4465	4530	65
2002 ENGINE 2	33869	33917	48
2003 ENGINE 3	24445	24456	11
2016 ENGINE 4	5861	5881	20
2004 B-1	13627	0	0
2015 B-2	13915	13953	38
2022 SQ-1	21339	21882	543

NOTES OF INTEREST

DOT inspections Sept 9

All SCBA bottles fixed with new seals

Columbia Charter Township Fire Department

Brooklyn, MI



Breakdown by Major Incident Types (553)

Start Date: 8/1/2025 0:00:00 | End Date: 8/31/2025 23:59:59

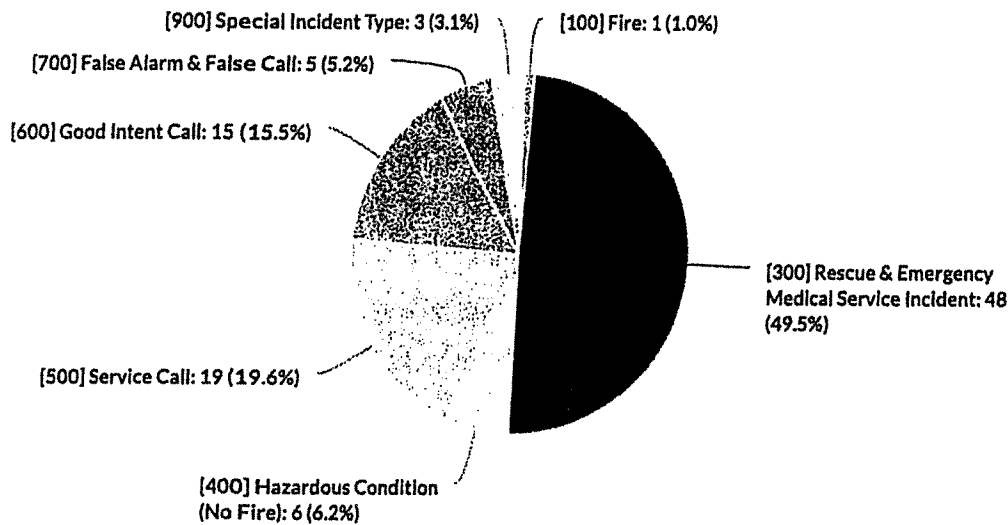
Record Status

Station

(No filters applied)

(No filters applied)

Runs by Incident Series



Incident Series

Incident Series	# of Incidents	% of Incidents
[100] Fire	1	1.03%
[300] Rescue & Emergency Medical Service Incident	48	49.48%
[400] Hazardous Condition (No Fire)	6	6.19%
[500] Service Call	19	19.59%
[600] Good Intent Call	15	15.46%
[700] False Alarm & False Call	5	5.15%
[900] Special Incident Type	3	3.09%
Grand Total	97	100.00%

Incident Type	# of Incidents	% of Total
[118] Trash or rubbish fire, contained	1	1.03%

Breakdown by Major Incident Types for Date Range.



[321] EMS call, excluding vehicle accident with injury	46	47.42%
[322] Motor vehicle accident with injuries	1	1.03%
[323] Motor vehicle/pedestrian accident (MV Ped)	1	1.03%
[400] Hazardous condition, other	1	1.03%
[424] Carbon monoxide incident	1	1.03%
[442] Overheated motor	1	1.03%
[444] Power line down	2	2.06%
[445] Arcing, shorted electrical equipment	1	1.03%
[550] Public service assistance, other	1	1.03%
[551] Assist police or other governmental agency	2	2.06%
[553] Public service	3	3.09%
[554] Assist invalid (Lift Assists)	13	13.40%
[600] Good intent call, other	1	1.03%
[611] Dispatched & canceled en route	11	11.34%
[622] No incident found on arrival at dispatch address	2	2.06%
[652] Steam, vapor, fog or dust thought to be smoke	1	1.03%
[735] Alarm system sounded due to malfunction	2	2.06%
[736] CO detector activation due to malfunction	3	3.09%
[911] Citizen complaint	3	3.09%
Grand Total	97	100.00%

Columbia Charter Township Fire Department

Brooklyn, MI

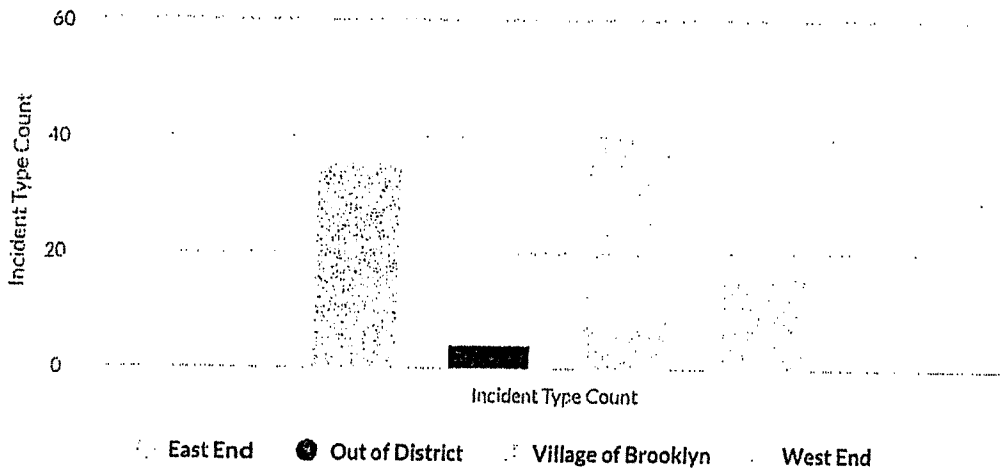


Incident Type Count per District/Station (1404)

Start Date: 8/1/2025 0:00:00 | End Date: 8/31/2025 23:59:59

Record Status (No filters applied) Incident Series (No filters applied) Incident Type (No filters applied) District (No filters applied) Station (No filters applied)

Count by District

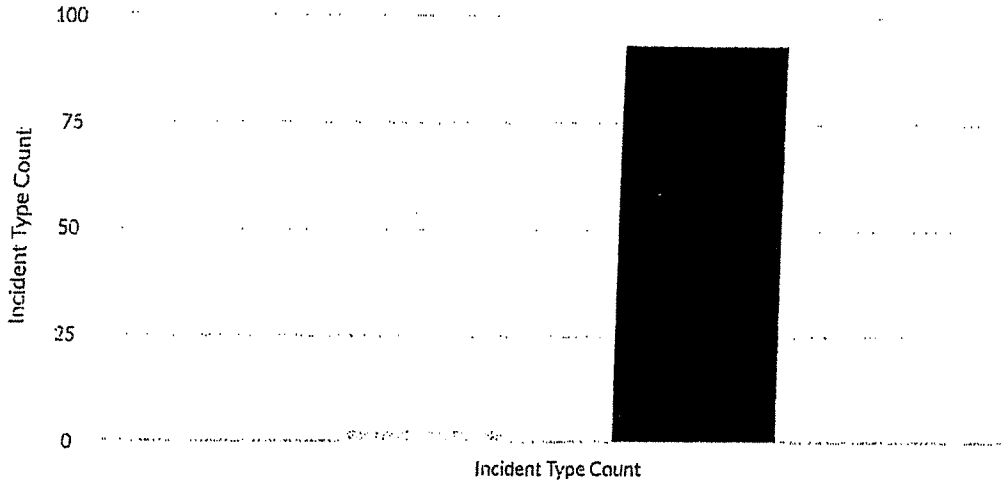


Incident Type Count per District

District Name	Incident Type Count	Percentage
East End		
[321] EMS call, excluding vehicle accident with injury	13	13.40%
[322] Motor vehicle accident with injuries	1	1.03%
[323] Motor vehicle/pedestrian accident (MV Ped)	1	1.03%
[400] Hazardous condition, other	1	1.03%
[424] Carbon monoxide incident	1	1.03%
[442] Overheated motor	1	1.03%
[550] Public service assistance, other	1	1.03%
[554] Assist invalld (Lift Assists)	6	6.19%
[600] Good intent call, other	1	1.03%
[611] Dispatched & canceled en route	3	3.09%
[622] No incident found on arrival at dispatch address	1	1.03%
[652] Steam, vapor, fog or dust thought to be smoke	1	1.03%
[735] Alarm system sounded due to malfunction	1	1.03%
[736] CO detector activation due to malfunction	3	3.09%

[911] Citizen complaint	1	1.03%
Total (East End)	36	37.11%
<input type="checkbox"/> Out of District		
[321] EMS call, excluding vehicle accident with injury	1	1.03%
[551] Assist police or other governmental agency	1	1.03%
[611] Dispatched & canceled en route	2	2.06%
Total (Out of District)	4	4.12%
<input type="checkbox"/> Village of Brooklyn		
[118] Trash or rubbish fire, contained	1	1.03%
[321] EMS call, excluding vehicle accident with injury	25	25.77%
[444] Power line down	1	1.03%
[553] Public service	3	3.09%
[554] Assist invalid (Lift Assists)	7	7.22%
[611] Dispatched & canceled en route	3	3.09%
[735] Alarm system sounded due to malfunction	1	1.03%
Total (Village of Brooklyn)	41	42.27%
<input type="checkbox"/> West End		
[321] EMS call, excluding vehicle accident with injury	7	7.22%
[444] Power line down	1	1.03%
[445] Arcing, shorted electrical equipment	1	1.03%
[551] Assist police or other governmental agency	1	1.03%
[611] Dispatched & canceled en route	3	3.09%
[622] No incident found on arrival at dispatch address	1	1.03%
[911] Citizen complaint	2	2.06%
Total (West End)	16	16.49%
Grand Total	97	100.00%

Count by Station



[321] EMS call, excluding vehicle accident with injury ● [611] Dispatched & canceled en route

Incident Count per Station

Station	Incident Count	Incident Type Count
0		
[321] EMS call, excluding vehicle accident with injury	1	1.03%
[611] Dispatched & canceled en route	2	2.06%
Total (null)	3	3.09%
0		
Columbia Charter Township Station 1		
[118] Trash or rubbish fire, contained	1	1.03%
[321] EMS call, excluding vehicle accident with injury	45	46.39%
[322] Motor vehicle accident with injuries	1	1.03%
[323] Motor vehicle/pedestrian accident (MV Ped)	1	1.03%
[400] Hazardous condition, other	1	1.03%
[424] Carbon monoxide incident	1	1.03%
[442] Overheated motor	1	1.03%
[444] Power line down	2	2.06%
[445] Arcing, shorted electrical equipment	1	1.03%
[550] Public service assistance, other	1	1.03%
[551] Assist police or other governmental agency	2	2.06%
[553] Public service	3	3.09%
[554] Assist invalid (Lift Assists)	13	13.40%
[600] Good intent call, other	1	1.03%
[611] Dispatched & canceled en route	9	9.28%
[622] No incident found on arrival at dispatch address	2	2.06%
[652] Steam, vapor, fog or dust thought to be smoke	1	1.03%

Incident Type Count per District/Station



[735] Alarm system sounded due to malfunction	2	2.06%
[736] CO detector activation due to malfunction	3	3.09%
[911] Citizen complaint	3	3.09%
Total (Columbia Charter Township Station 1)	94	96.91%
Grand Total	97	100.00%



COLUMBIA CHARTER TOWNSHIP POLICE DEPARTMENT

8500 Jefferson Road Brooklyn, Michigan 49230

Main: 517-592-3122 Fax: 517-592-8737

www.twp.columbia.mi.us

Jay Niles, Chief of Police

To: Board of Trustees

From: Chief Jay Niles

Date: September 15th, 2025

Re: August Activity Report

CALLS FOR SERVICE

AREA	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>AUG 2024</u>	<u>AUG. 2025</u>
Brooklyn	1210	1,104	138 / 32%	152 / 24%
Clarklake	844	1,103	100 / 23%	177 / 29%
Lake Columbia	397	445	45 / 10%	59 / 9%
Vineyard Lake	80	62	9 / 3%	7 / 1%
Cement City	202	305	24 / 5%	79 / 12%
Assist Other Agency	83	120	8 / 1%	13 / 2%
All Other Areas	<u>858</u>	<u>1,046</u>	<u>106 / 26%</u>	<u>149 / 23%</u>
Total Calls	3468	4187	467	636

CALL FOR SERVICE BY AGENCY

AGENCY	<u>AUG 2024</u>	<u>AUG. 2025</u>
Columbia Township	415 / 96%	607 / 95%
Michigan State Police	7 / 2%	17 / 3.5%
Jackson County Sheriff	5 / 1%	3 / .5%
Jackson County Animal Control	6 / 1%	9 / 1%
Columbia Township Average	97%	97%

TRAFFIC ENFORCEMENT

AREA	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>AUG 2024</u>	<u>AUG. 2025</u>
Brooklyn	87	60	12	9
Cement City	52	53	7	23
Other Areas	107	166	18	44
Persons	236	278	36	76
Charges	264	294	42	81
Warning	629	903	43	143

PATROL MILES

	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>AUG 2024</u>	<u>AUG. 2025</u>
Total Miles Driven	53,748	53,174	11,633	7,151
CAR 1 (2023 Tahoe)		28,730- LOF / RECALL		
CAR 2 (2021 Explorer)		102,657-LOF		
CAR 3 (2024 Tahoe)		12,051- In Service		
CAR 4 (2018 Explorer) School Car		144,637-In Service		

TRAINING

	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>AUG 2024</u>	<u>AUG 2025</u>
HOURS	336.25	170	18.25	24

The month of August 2025 officers participated in the following training:

Public Assembly and Community Interaction
Collecting and Preservice Electronic Evidence

RESERVE HOURS

	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>AUG 2024</u>	<u>AUG. 2025</u>
	82	32	12	0

ARREST

PHYSICAL ARREST

	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>AUG 2024</u>	<u>AUG. 2025</u>
	56	61	11	12

SUMMONED / CITED

	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>AUG 2024</u>	<u>AUG. 2025</u>
	39	39	2	12

Incident Breakdown By Month Report

Print Date/Time: 09/03/2025 15:36
 Login ID: jnlles
 Year: 2025

Columbia Township Police Department
 ORI Number: MI3832600
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Abandoned	0	0.0	2	15.4	1	7.7	2	15.4	2	15.4	2	15.4	0	0.0	4	30.8	0	0.0	0	0.0	0	0.0	0	0.0	13
Accident Other	0	0.0	0	0.0	0	0.0	0	0.0	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Accident PDA	18	20.0	16	17.8	14	15.6	8	8.9	8	8.9	15	16.7	7	7.8	3	3.3	1	1.1	0	0.0	0	0.0	0	0.0	90
Accident PI	2	14.3	2	14.3	0	0.0	2	14.3	0	0.0	4	28.6	1	7.1	3	21.4	0	0.0	0	0.0	0	0.0	0	0.0	14
Accident Private	2	11.8	0	0.0	4	23.5	2	11.8	1	5.9	2	11.8	2	11.8	4	23.5	0	0.0	0	0.0	0	0.0	0	0.0	17
Alarm	10	8.9	13	11.6	16	14.3	9	8.0	14	12.5	16	14.3	16	14.3	17	15.2	1	0.9	0	0.0	0	0.0	0	0.0	112
Animal Complaint	4	10.3	0	0.0	7	17.9	2	5.1	6	15.4	9	23.1	6	15.4	4	10.3	1	2.6	0	0.0	0	0.0	0	0.0	39
Assault	2	8.0	4	16.0	0	0.0	3	12.0	7	28.0	3	12.0	3	12.0	3	12.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Breaking &	0	0.0	0	0.0	6	60.0	1	10.0	0	0.0	0	0.0	2	20.0	1	10.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Child	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Civil Dispute	0	0.0	0	0.0	1	16.7	1	16.7	2	33.3	0	0.0	1	16.7	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	2
Conservation	4	11.1	5	13.9	4	11.1	8	22.2	6	16.7	5	13.9	2	5.6	2	5.6	0	0.0	0	0.0	0	0.0	0	0.0	6
Criminal Sexual	0	0.0	0	0.0	1	25.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	36
Disorderly	6	4.5	5	3.8	18	13.6	14	10.6	14	10.6	27	20.5	26	19.7	21	15.9	1	0.8	0	0.0	0	0.0	0	0.0	4
Divorce & Support	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	132
Domestic	3	2.8	7	6.5	14	13.1	12	11.2	19	17.8	15	14.0	14	13.1	22	20.6	1	0.9	0	0.0	0	0.0	0	0.0	3
Family Trouble	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	107
Field Contact	2	8.0	1	4.0	2	8.0	1	4.0	3	12.0	5	20.0	6	24.0	5	20.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fire	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	25
Found Property	2	8.7	3	13.0	2	8.7	3	13.0	3	13.0	3	13.0	3	13.0	4	17.4	0	0.0	0	0.0	0	0.0	0	0.0	2
Fraud	1	3.7	5	18.5	2	7.4	2	7.4	2	7.4	4	14.8	3	11.1	7	25.9	1	3.7	0	0.0	0	0.0	0	0.0	23
General Assist	5	14.3	1	2.9	2	5.7	4	11.4	4	11.4	10	28.6	1	2.9	8	22.9	0	0.0	0	0.0	0	0.0	0	0.0	27
General Non-	103	13.5	106	13.9	83	10.9	78	10.2	125	16.4	98	12.9	80	10.5	80	10.5	8	1.1	0	0.0	0	0.0	0	0.0	35
Hit and Run	1	8.3	3	25.0	2	16.7	1	8.3	2	16.7	1	8.3	1	8.3	1	8.3	0	0.0	0	0.0	0	0.0	0	0.0	761
Homicide	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
House Watch	18	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1

Incident Breakdown By Month Report

Print Date/Time: 09/03/2025 15:36
 Login ID: jnlles
 Year: 2025

Columbia Township Police Department
 ORI Number: MI3832600
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Indecent Exposure	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Inspect Vehicle	2	6.1	1	3.0	3	9.1	3	9.1	4	12.1	9	27.3	4	12.1	7	21.2	0	0.0	0	0.0	0	0.0	0	0.0	33
Inspections Other	0	0.0	0	0.0	0	0.0	10	33.3	0	0.0	0	0.0	0	0.0	20	66.7	0	0.0	0	0.0	0	0.0	0	0.0	30
Larceny	6	12.2	0	0.0	6	12.2	4	8.2	6	12.2	3	6.1	14	28.6	10	20.4	0	0.0	0	0.0	0	0.0	0	0.0	49
Liquor Violations	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Loud Music	3	21.4	0	0.0	2	14.3	0	0.0	3	21.4	1	7.1	1	7.1	4	28.6	0	0.0	0	0.0	0	0.0	0	0.0	14
Malicious	2	14.3	1	7.1	0	0.0	1	7.1	1	7.1	2	14.3	5	35.7	2	14.3	0	0.0	0	0.0	0	0.0	0	0.0	14
Missing Person	0	0.0	0	0.0	1	11.1	0	0.0	4	44.4	1	11.1	1	11.1	2	22.2	0	0.0	0	0.0	0	0.0	0	0.0	14
Motorist Assist	5	22.7	3	13.6	0	0.0	1	4.5	3	13.6	1	4.5	7	31.8	1	4.5	1	4.5	0	0.0	0	0.0	0	0.0	21
Natural Death	2	33.3	1	16.7	0	0.0	0	0.0	1	16.7	1	16.7	0	0.0	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	6
New Call	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Obstructing Police	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	50.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Operating White	2	13.3	1	6.7	5	33.3	0	0.0	2	13.3	2	13.3	0	0.0	3	20.0	0	0.0	0	0.0	0	0.0	0	0.0	15
Ordinance	0	0.0	0	0.0	0	0.0	0	0.0	1	10.0	3	30.0	3	30.0	3	30.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Overdose	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Parking	2	3.9	5	9.8	1	2.0	2	3.9	3	5.9	8	15.7	18	35.3	12	23.5	0	0.0	0	0.0	0	0.0	0	0.0	51
Parole	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Peace Officer	3	6.7	10	22.2	7	15.6	4	8.9	6	13.3	8	17.8	5	11.1	2	4.4	0	0.0	0	0.0	0	0.0	0	0.0	45
Personal Welfare -	30	12.8	13	5.6	22	9.4	33	14.1	31	13.2	28	12.0	37	15.8	39	16.7	1	0.4	0	0.0	0	0.0	0	0.0	234
Probation Violation	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Property Security	82	13.8	70	11.7	81	13.6	73	12.2	78	13.1	69	11.6	73	12.2	64	10.7	6	1.0	0	0.0	0	0.0	0	0.0	596
Rescue	0	0.0	0	0.0	0	0.0	3	27.3	2	18.2	3	27.3	1	9.1	2	18.2	0	0.0	0	0.0	0	0.0	0	0.0	11
Runaway	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Sex Offense	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Shooting	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Shots Fired	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	3

Incident Breakdown By Month Report

Print Date/Time: 09/03/2025 15:36
 Login ID: jnlles
 Year: 2025

Columbia Township Police Department
 ORI Number: MI3832600
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Stolen/Recovered	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suicide	2	20.0	1	10.0	0	0.0	1	10.0	3	30.0	0	0.0	3	30.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Suspicious	16	12.3	6	4.6	13	10.0	21	16.2	22	16.9	12	9.2	20	15.4	18	13.8	2	1.5	0	0.0	0	0.0	0	0.0	130
Threats -	1	3.6	5	17.9	3	10.7	5	17.9	3	10.7	3	10.7	5	17.9	3	10.7	0	0.0	0	0.0	0	0.0	0	0.0	28
Traffic Hazard	0	0.0	0	0.0	4	20.0	1	5.0	2	10.0	3	15.0	5	25.0	5	25.0	0	0.0	0	0.0	0	0.0	0	0.0	20
Traffic Offense	70	6.0	82	7.0	85	7.3	155	13.3	159	13.6	178	15.3	220	18.9	200	17.2	16	1.4	0	0.0	0	0.0	0	0.0	1165
Transports -	1	12.5	2	25.0	2	25.0	2	25.0	0	0.0	0	0.0	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	8
Trespassing	0	0.0	1	16.7	0	0.0	0	0.0	1	16.7	1	16.7	1	16.7	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	1
Unauthorized	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
VCSA	1	9.1	0	0.0	0	0.0	0	0.0	0	0.0	1	9.1	4	36.4	5	45.5	0	0.0	0	0.0	0	0.0	0	0.0	11
Warrants	1	3.4	2	6.9	7	24.1	4	13.8	3	10.3	5	17.2	4	13.8	3	10.3	0	0.0	0	0.0	0	0.0	0	0.0	29
Weapons	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Total:	415	10.2	377	9.2	425	10.4	477	11.7	562	13.8	570	13.9	613	15.0	607	14.9	41	1.0	0	0.0	0	0.0	0	0.0	4087

Monthly Report – September 2025

Building/Planning/Zoning Manager

Zoning Compliance Permits:

January 2025:	3 Permits
February 2025:	7 Permits
March 2025:	6 Permits
April 2025:	9 Permits

May 2025:	12 Permits
June 2025:	6 Permits
July 2025:	16 Permits
August 2025:	10 Permits

August:

3 New Homes, 3 Demolitions, 2 Decks,
1 Pole Barn, 1 Shed.

Planning Commission:

September 11, 2025:

Preliminary Site Plan Review at 3505 Ocean Beach Rd.

Owner/Applicant: John Collins / Ocean Beach Properties LTD / John & Peggy Collins Trust

Location: 3505 Ocean Beach Rd. Clarklake, MI 49234

(Tax ID #'s: 000-19-15-326-022-01; 000-19-15-326-022-03; 000-19-15-326-022-04; 000-19-15-376-002-05)

Request: Preliminary Site Plan Review for the establishment of a Planned Unit Development which includes an existing restaurant/bar, existing retail, existing apartment, existing and proposed single-family homes, plus proposed 8 rental cottages, and proposed open space recreation area. The land encompasses 4 existing parcels totaling approximately 19.5 acres and is currently zoned C-1, RS, RLS, and AG.

Zoning Board of Appeals:

August 14, 2025:

Variance Request (V25-005) (Approved)

Owner/Applicant: Paul & Doreen Ruede

Location: 126 Archwood Circle Brooklyn, MI 49230 (Tax ID #: 000-19-33-280-004-00)

Request: Variance application to permit a 456-square foot elevated deck on the east side of the existing dwelling on an approximately 10,000-square foot property. The elevated deck will be setback 46-foot from the water's edge of Lake Columbia, requiring a 4-foot variance. The Columbia Charter Township Zoning Ordinance requires a 50-foot setback from the water's edge, Article 3: Table 3-4.

September 25, 2025:

Variance Request (V25-006)

Owner/Applicant: Leonard Moull Jr.

Location: 10700 Case Rd. Brooklyn, MI 49230 (Tax ID #: 000-20-17-476-001-09)

Request: Variance application to permit a 1,650-square foot pole barn in the north rear yard. The pole barn will be setback 10-foot from the rear property line, requiring a 40-foot variance. The Columbia Charter Township Zoning Ordinance requires a 50-foot setback from the rear lot line, Article 3: Table 3-4.

Variance Request (V25-007)

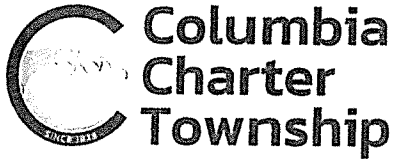
Owner/Applicant: Amy Mahoney Trustec

Location: 476 Oakwood Beach Drive Brooklyn, MI 49230 (Tax ID #: 000-20-29-188-001-00)

Request: Variance application to permit a 576-square foot second story addition of living space to the attached garage in the front yard. The addition will be setback 8.3-foot from the north side property line, requiring a 1.7-foot variance, and setback 7.4-foot from the east front property line, requiring a 17.6-foot variance. The Columbia Charter Township Zoning Ordinance requires a 10-foot setback from the side lot line and 25-foot setback from the front lot line, Article 3: Table 3-4.

Other Activities in Planning & Zoning:


- Numerous code complaints have been received, although has been difficult to keep up with so bear with our department as we work through the procedures addressing each one.
- Ordinance codification project – Project has in progress with Municode.
Will provide updates on the progress throughout the year.
- Master Plan Update – Circling back to this project and discuss with Planning Commission to analyze where this was left off and what steps need to be taken moving forward.
- Updating applications, forms, processes and procedures, file organization, website updates, etc.



www.twp.columbia.mi.us

8500 Jefferson Road
Brooklyn, MI 49230

Phone: (517) 592-2000
Fax: (517) 592-8115

TO: Columbia Township Board
FROM: Mike Trout, Municipal Services Director 
DATE: September 15, 2025
RE: Municipal Services Update

Sewer – We continue to work toward our transition to 24/7, 365 maintenance. Several new installs, relocations and repairs were completed in August and early September, with more in the works. Had Eone personnel on site to assess parts inventory for rebuilding pumps. Thorn Road lift station repairs now include complete relining of the wet well walls, new fittings and repair of the guide rails.

LRUA - The Village of Brooklyn and a small group of LRUA members are collaborating closely with the City of Jackson to update their feasibility study for taking our sewage to their treatment plant. More to come.

Park/Beach - Trash pickup and mowing continue as needed. We removed some of the trash bins for the winter. Survey work is being completed, and we have blocked off the construction zone both inside and outside the fence. We received quotes for removal of trees which is the first step in the development process.

Boat Launch – New gravel was installed and graded at the boat launch.

Cemeteries - Weekly mowing and trimming now as needed. Fall clean-up will be starting soon. We had the spoils dirt piles removed at Hyde and Cary. Having a dead tree removed at Cary Rd also.

Vehicles – Service to one of the explorers revealed some major front-end issues. We need to consider the possible replacement with a small service vehicle for Miss Digs and repairs. The converted fire vehicle is being outfitted and will be ready for service.

Equipment/ Tools – We need to purchase an additional locator, truck toolboxes, and additional hand tools.

Miscellaneous – Paving and striping of the parking lots is complete. We got two responses to our advertisement for Maintenance Technician. It would be my intent to offer both candidates full-time positions. Andy Caroen now and Korey Wilson in October would be ideal to have them on board and training prior to December 1. My recommendation is on the agenda as an action item.

Fall Clean-up October 11

Please let me know if you have any questions.

Supervisor, Barry Marsh

Clerk, Cathy Hulburt

Treasurer, John Calhoun

Trustees: Brent Beamish, Rick Deland, Robin Tackett, Rick Church

Columbia Charter Township

Fall Clean Up Day

Saturday, October 11th, 2025

Columbia Charter Township Residents

Are encouraged to bring items to:

The Columbia Charter Township Hall

8500 Jefferson Road

Between 9am and 1pm

Car batteries accepted at no charge

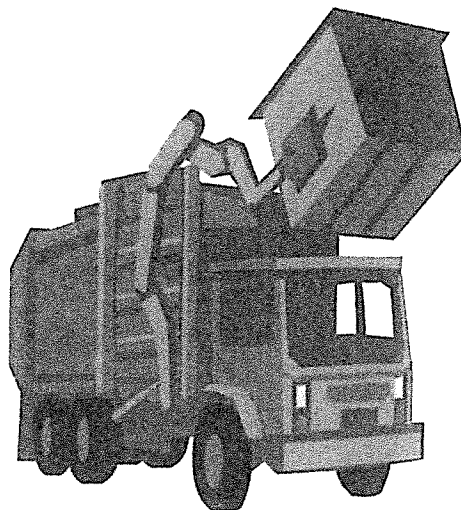
No Hazardous materials, No Liquid Paint, No Compost, Appliances containing coolant/Freon must be evacuated. No Propane Tanks. No Tires.

Proof of residency will be required, either by Driver's License, State Identification Card, or tax bill.

USE THE WEST DRIVEWAY

For further information call:

Columbia Township at 592-2000



GL Number Inv. Line Desc Vendor Invoice Desc. Invoice Due Date Amount Che

Fund 101 General Fund	Dept 101 GOVERNING BODY							
101-101-727.000	PAPER	SMART BUSINESS SOURCE	OFFICE SUPPLIES	WO-265982-1	09/16/25	140.82		
101-101-801.500	Professional Services	PAYMERANG, LLC	AUGUST 2025 A/P PROCESSING SERVICE	IN-002441	09/16/25	200.00		
101-101-801.500	Professional Services	STERICYCLE INC.	SEPTEMBER 2025 STERT-SAFE COMP SUB	8011702353	09/16/25	326.02		
101-101-826.000	Prof Services-Attorney	WHITE & HOTCHKISS, PL	GENERAL LEGAL SERVICES - AUGUST 20	45316	09/16/25	810.00		
Total For Dept 101 GOVERNING BODY						1,476.84		

Dept 172 ACCOUNTING DEPARTMENT	Memberships	VISA COMMUNITY CARD	MGFOA YEARLY DUES RENEWAL, THROUGH	MGFOA09102025	09/16/25	145.00
101-172-958.000	TRAINING	VISA COMMUNITY CARD	FALL TRAINING-2025 MGFOA - H. SCHN	MGFOAFALL2025	09/16/25	400.00
Total For Dept 172 ACCOUNTING DEPARTMENT						545.00

Dept 215 Clerk Office	Equipment Lease	AMERICAN OFFICE SLOUT	C10619 - OVERAGE AUGUST 2025; P115	IN419714	09/16/25	37.39
101-215-946.000						
Total For Dept 215 Clerk Office						37.39

Dept 228 INFORMATION TECHNOLOGY	COMPUTER HARDWARE	AMAZON CAPITAL SERVIC	COMPUTER HARDWARE	LVV-QDG-HPVM	09/16/25	136.97
101-228-967.100						
Total For Dept 228 INFORMATION TECHNOLOGY						136.97

Dept 253 Treasurer	Mileage	JOHN CALHOUN	RRWC & MAA MILEAGE AUGUST 2025	AUGUST2025	09/16/25	382.90
101-253-870.000	CONFERENCES	VISA COMMUNITY CARD	CONFERENCE MEAL -JOHN AUG 20	9894482753	09/16/25	125.21
101-253-961.000						
Total For Dept 253 Treasurer						508.11

Dept 257 Assessor	Professional Services	STEPHANIE JOHNCOX	SEPTEMBER 2025 CONTRACT ASSISTANT	08272025	09/16/25	2,750.00
101-257-801.500						
Total For Dept 257 Assessor						2,750.00

Dept 265 Hall and Grounds	STEP STOOL	AMAZON CAPITAL SERVIC	FILE FOLDERS, SHARPIES, STEP STOOL	INW9-LV4L-D7MR	09/16/25	37.39
101-265-727.000	Gas and Oil	US BANK VOYAGER	AUGUST 2025 FUEL PURCHASES	8691711732536	09/16/25	607.87
101-265-740.000	MISC FASTENERS; BULBS, F	B&B EXPRESS	MONTHLY AUGUST PO	B613327	09/16/25	103.63
101-265-776.100	STRIPPING PAINT	B&B EXPRESS	MONTHLY AUGUST PO	B613560	09/16/25	41.36
101-265-776.100	Equip Maint and Supplies	GREAT LAKES ACE	MISC PARTS	14745/19	09/16/25	26.82
101-265-776.100	Equip Maint and Supplies	MICHIGAN PIPE & VALVE	CAUTION TAPE, QWIK SEAL & GRATE	J046377	09/16/25	234.78
101-265-780.000	Consumable Supplies	GREAT LAKES ACE	DISH SOAP	14788/19	09/16/25	9.48
101-265-853.000	Telephone/Pagers	VISA COMMUNITY CARD	COMCAST BILLING FOR 8500 JEFFERSON	COMCAST08142025	09/16/25	591.56
101-265-853.000	Telephone/Pagers	VISA COMMUNITY CARD	HOME RD. STATION 2 SVCS FROM 9/6/2	COMCAST82325	09/16/25	149.90
101-265-920.000	Utilities	CLEARWATER	4-5 GAL WATER REFILLS	09092025	09/16/25	17.00
101-265-920.000	Utilities	VILLAGE OF BROOKLYN	WATER/SEWER - 8500 JEFFERSON RD.,	090320251	09/16/25	494.16
101-265-920.000	Utilities	VILLAGE OF BROOKLYN	WATER/SEWER - 113 LANE ST., AUGUST	090320252	09/16/25	83.34
101-265-930.000	PAINT FOR PARKING LINES/	B&B EXPRESS	MONTHLY AUGUST PO	B612816	09/16/25	94.25
101-265-930.000	Repair and Maintenance	GREAT LAKES ACE	PART FOR ELECTRICAL REPAIR - HALL	14732/19	09/16/25	29.33
101-265-939.000	Vehicle Maintenance	BROOKLYN AUTO CARE	2016 FORD EXPLORER- OXYGEN SENSOR	078689	09/16/25	477.38
101-265-946.000	Equipment Lease	PITNEY BOWES GLOBAL F	POSTAGE METER LEASE, 6/30/25-9/29/	3321224608	09/16/25	526.47
101-265-960.900	MISCELLANEOUS	PREMIERE SPORTS INC	PLASTIC PARKING SIGNS	17943	09/16/25	70.00
Total For Dept 265 Hall and Grounds						3,594.72

Dept 301 Police	Gas and Oil	US BANK VOYAGER	AUGUST 2025 FUEL PURCHASES	8691711732536	09/16/25	2,054.11
101-301-740.000	Equip Maint and Supplies	AMERICAN OFFICE SLOUT	C10619 - OVERAGE AUGUST 2025; P115	IN419714	09/16/25	119.89
101-301-776.100	Prof Services-Attorney	WHITE & HOTCHKISS, PL	REPRESENTATION FOR AUGUST 2025	45217	09/16/25	750.00
101-301-826.000	Prof Services-Attorney	WHITE & HOTCHKISS, PL	GENERAL LEGAL SERVICES - AUGUST 20	45316	09/16/25	165.00

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Chec
-----------	----------------	--------	---------------	---------	----------	-------------

Fund 101 General Fund	Telephone/Pagers	VISA COMMUNITY CARD	COMCAST BILLING FOR 8500 JEFFERSON	COMCAST08142025	09/16/25	336.58
Dept 301 Police	Act 302 Police Training	MICHIGAN POLICE EQUIP	AMMUNITION	192178	09/16/25	414.60
101-301-853.000						
101-301-963.100						
Total For Dept 301 Police						3,840.18

Dept 336 Fire	Gas and Oil	US BANK VOYAGER	AUGUST 2025 FUEL PURCHASES	8691711732536	09/16/25	67.31
101-336-740.000	3 PK FOGGER	B&B EXPRESS	MONTHLY AUGUST PO	A596294	09/16/25	8.99
101-336-776.100	Equip Maint and Supplies	GREAT LAKES ACE	PROJECTANT ARM R ALL, MR CLEAN ERAS	14791/19	09/16/25	15.18
101-336-776.100	Equip Maint and Supplies	GREAT LAKES ACE	KEY BOX-WINDOW SCRUBBER-EXT POLE -	14747/19	09/16/25	56.20
101-336-776.100	Equip Maint and Supplies	MES SERVICE COMPANY L	SCBA REPAIR; FACEPIECE REPAIR;	IN2334900	09/16/25	309.21
101-336-776.100	SNAP RING PLIERS	SPEEDWAY AUTO PARTS	MONTHLY AUGUST PO	818047	09/16/25	44.49
101-336-853.000	Telephone/Pagers	VISA COMMUNITY CARD	COMCAST BILLING FOR 8500 JEFFERSON	COMCAST08142025	09/16/25	91.80
101-336-939.000	Vehicle Maintenance	GREAT LAKES ACE	TUBE PATCH KIT	14755/19	09/16/25	4.74
101-336-963.200	REPLACE GAS DETECTOR	WITMER PUBLIC SAFETY	GAS DETECTOR	INV736770	09/16/25	617.42
Total For Dept 336 Fire						1,215.34

Dept 371 BUILDING INSPECTOR	FASTENER FILE FOLDERS	AMAZON CAPITAL SERVIC	FILE FOLDERS, SHARPIES, STEP STOOL	INW9-LV4L-D7MR	09/16/25	264.15
101-371-727.000	PROFESSIONAL SERVICES	THE BARTLOW CORPORATI	JULY 2025 BUILDING INSPECTIONS	07312025	09/16/25	3,775.00
101-371-801.500	PROFESSIONAL SERVICES- E	MM ELECTRIC, LLC	AUGUST 2025 ELECTRICAL INSPECTIONS	AUG2025	09/16/25	2,940.00
101-371-801.540	PROFESSIONAL SERVICES- M	UNIVERSAL MECHANICAL	AUGUST 2025 MECHANICAL INSPECTIONS	AUGUST2025	09/16/25	1,300.00
101-371-801.550	PROFESSIONAL SVCS - PLUM	TT PLUMBING LLC	AUGUST 2025 PLUMBING INSPECTIONS	083125	09/16/25	910.00
101-371-801.560						
Total For Dept 371 BUILDING INSPECTOR						9,189.15

Dept 537 Sewer	PRINTING	SHARE CORP	DANGER STICKERS FOR CONTROL PANELS	314105	09/16/25	1,164.18
101-537-900.000	SEWER/ CONCRETE MIX & PE	B&B EXPRESS	MONTHLY AUGUST PO	A596969	09/16/25	32.95
101-537-960.900						
Total For Dept 537 Sewer						1,197.13

Dept 538 Vineyard Lake Extension	Postage	VISA COMMUNITY CARD	RETURN 2 CONTROL PANELS	USPS08252025	09/16/25	32.10
101-538-730.000						
Total For Dept 538 Vineyard Lake Extension						32.10

Dept 702 ZONING	SHARPIES	AMAZON CAPITAL SERVIC	FILE FOLDERS, SHARPIES, STEP STOOL	INW9-LV4L-D7MR	09/16/25	3.74
101-702-727.000	Postage	VISA COMMUNITY CARD	ZONING MAILINGS- SEPT 4 25	USPS09042025	09/16/25	41.92
101-702-730.000	Gas and Oil	US BANK VOYAGER	AUGUST 2025 FUEL PURCHASES	8691711732536	09/16/25	40.83
101-702-740.000	Prof Services-Attorney	WHITE & HOTCHKISS, PL	GENERAL LEGAL SERVICES - AUGUST 20	45316	09/16/25	60.00
101-702-826.000						
Total For Dept 702 ZONING						146.49

Dept 751 Parks and Recreation	PAINT/MARKER	B&B EXPRESS	MONTHLY AUGUST PO	B611968	09/16/25	81.26
101-751-930.000						
Total For Dept 751 Parks and Recreation						81.26

Dept 901 CAPITAL OUTLAY	Capital Improvements	MICHIGAN PIPE & VALVE	GRATE-FOR DRAINAGE REPAIR FOR PARK	J046478	09/16/25	474.74
101-901-978.000	CAPITAL IMPROVE- GRANT P	ORCHARD, HILTZ & MCCL	PROF SERVICES RENDERED THROUGH 8/1	92328	09/16/25	186.00
101-901-978.001						
Total For Dept 901 CAPITAL OUTLAY						660.74
Total For Fund 101 General Fund						25,411.42

Fund 590 Sewer Fund	MOUSE REPELLANT FOR SEWE	B&B EXPRESS	MONTHLY AUGUST PO	A597494	09/16/25	48.58
Dept 000 Revenue						
590-000-775.000						

INVOICE GL DISTRIBUTION REPORT FOR COLUMBIA CHARTER TOWNSHIP
 EXP CHECK RUN DATES 09/16/2025 - 09/16/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 PAYABLES TO BE APPROVED BY BOARD 9/15/25

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 530 Sewer Fund						
Dept 000 Revenue						
590-000-775.000	MOUSE POUCHES FOR SEWER	B&B EXPRESS	MONTHLY AUGUST PO	A5979714	09/16/25	48.58
590-000-775.000	Maintenance Supplies	GREAT LAKES ACE	MICE PREVENTION AT ALL LIFT STATIO	14759719	09/16/25	22.77
590-000-775.000	Maintenance Supplies	MICHIGAN PIPE & VALVE	CURB BOXES - STOCK PARTS	J046377	09/16/25	589.32
590-000-775.000	Maintenance Supplies	MIKE TROUT	COUPLING FOR SEWER REPAIR	08252025	09/16/25	9.53
590-000-801.500	Professional Services	JACKSON COUNTY REGIST	EASEMENT FILING FEE FOR 12953 KELL	08212025	09/16/25	30.00
590-000-801.500	Professional Services	LESTER BROTHERS EXCAV	PUMP OUT GREASE TRAPS AT 11301 BRO	I74809	09/16/25	400.00
590-000-801.500	Professional Services	RJT CONSTRUCTION	7370 CREGO RD. NEW SEWER INSTALL	3098	09/16/25	4,200.00
590-000-825.100	Treatment Expense-MIS	LEONI TOWNSHIP	TREATMENT CHARGE - MIS JULY 2025	090920253	09/16/25	2,688.00
590-000-825.300	Treatment Expense-Columb	LEONI TOWNSHIP	JULY 2025 - TREATMENT CHARGE - CIA	090920251	09/16/25	28,247.45
			Total For Dept 000 Revenue			36,284.23
Dept 538 Vineyard Lake Extension						
590-538-825.900	Treat Expense - Vineyard	LEONI TOWNSHIP	JULY 2025- TREATMENT CHARGE - VLS	090920252	09/16/25	11,725.00
			Total For Dept 538 Vineyard Lake Extension			11,725.00
Dept 539 Lake Columbia Sewer Extension						
590-539-801.500	Professional Services	RJT CONSTRUCTION	99 NOTTINGHAM DR. INSTALL GRINDER	3096	09/16/25	3,200.00
590-539-801.500	Professional Services	RJT CONSTRUCTION	11975 HAYES RD. - RELOCATE SEWER L	3097	09/16/25	3,200.00
590-539-825.300	Treatment Expense-Columb	LEONI TOWNSHIP	JULY 2025 - TREATMENT CHARGE - CIA	090920251	09/16/25	48,895.00
			Total For Dept 539 Lake Columbia Sewer Extension			55,295.00
Dept 540 INTERCEPTORS - CL & SRI						
590-540-776.110	EQUIP MAINT & SUPPLIES-S	MICHIGAN PIPE & VALVE	FERNCO OMIKSEAL FOR SRI	J046415	09/16/25	123.92
590-540-776.110	EQUIP MAINT & SUPPLIES-S	MICHIGAN PIPE & VALVE	PARTS FOR SEWER AT THORN RD	J046272	09/16/25	184.77
590-540-776.110	EQUIP MAINT & SUPPLIES-S	MICHIGAN PIPE & VALVE	PARTS FOR SEWER AT THORN RD	J046119	09/16/25	184.77
590-540-776.110	EQUIP MAINT & SUPPLIES-S	UTILITIES INSTRUMENTA	THORNE RD. - SUBMERSIBLE LEVEL TRA	530380556	09/16/25	1,006.68
			Total For Dept 540 INTERCEPTORS - CL & SRI			1,500.14
			Total For Fund 530 Sewer Fund			104,804.37

INVOICE GL DISTRIBUTION REPORT FOR COLUMBIA CHARTER TOWNSHIP

EXP CHECK RUN DATES 09/16/2025 - 09/16/2025
 BOTH JOURNALIZED AND UNJOURNALIZED

PAYABLES TO BE APPROVED BY BOARD 9/15/25
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 General Fund			25,411.42
			Fund 590 Sewer Fund			104,804.37
			Total For All Funds:			130,215.79

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Che
Fund 101 General Fund						
Dept 101 GOVERNING BODY						
101-101-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	99.75
101-101-801.000	Prof Services-Acct	WILLIS & JURASEK, CPA	PROF SERVICES FOR FY 2024 AUDIT; A	77940	09/04/25	6,600.00
101-101-801.500	Professional Services	STERICYCLE INC.	AUGUST 2025-STERI-SAFE SUBSCRIPTIO	80114404796	08/20/25	326.02
101-101-801.500	Professional Services	POINT & PAY	CHECK FEES, JULY 2025	54940007250001	08/28/25	102.00
101-101-880.000	Community Promotion	MIP V ONION PARENT LL	SPRING CLEAN UP - DUMPSTERS 2025	MM43308459	08/20/25	3,132.00
101-101-900.000	PRINTING	THE EXPONENT	JULY 2025 ADS - SPECIAL LAND USE P	35409	08/28/25	200.00
101-101-958.000	Memberships	VISA COMMUNITY CARD	RENEWAL OF SAMS CLUB MEMBERSHIP -	SAMS08182007	09/10/25	200.00
Total For Dept 101 GOVERNING BODY						
10,659.77						
Dept 171 Supervisor						
101-171-719.000	Health Care	BLUE CARE NETWORK OF	SEPTEMBER 2025-HEALTH INS PREMIUM	252200009621	08/20/25	4,574.38
101-171-719.000	Health Care	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	170.38
101-171-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	28.50
Total For Dept 171 Supervisor						
4,773.26						
Dept 172 ACCOUNTING DEPARTMENT						
101-172-719.000	Health Care	BLUE CARE NETWORK OF	SEPTEMBER 2025-HEALTH INS PREMIUM	252200009621	08/20/25	639.66
101-172-719.000	Health Care	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	88.37
101-172-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	82.50
101-172-961.000	CONFERENCES	VISA COMMUNITY CARD	HOTEL FOR MERS CONF. H.SCHNEIDER	07248303	09/10/25	209.00
Total For Dept 172 ACCOUNTING DEPARTMENT						
1,019.53						
Dept 215 Clerk Office						
101-215-719.000	Health Care	BLUE CARE NETWORK OF	SEPTEMBER 2025-HEALTH INS PREMIUM	252200009621	08/20/25	2,812.08
101-215-719.000	Health Care	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	96.61
101-215-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	67.44
Total For Dept 215 Clerk Office						
2,976.13						
Dept 228 INFORMATION TECHNOLOGY						
101-228-801.500	Professional Services	LEHMAN WESLEY	ONBOARDING REQUIREMENTS FOR IT VEN	0033471-IN	09/04/25	326.95
101-228-801.500	Professional Services	VISA COMMUNITY CARD	ZOOM SUBSCRIPTION FOR AUGUST 2025	08187541	09/10/25	69.95
101-228-967.100	EQUIPMENT-COMPUTER	LEHMAN WESLEY	ONBOARDING REQUIREMENTS FOR IT VEN	0033471-IN	09/04/25	927.90
101-228-967.100	EQUIPMENT-COMPUTER	LEHMAN WESLEY	EXTERNAL HARD DRIVE (BACKUP STORAG	0033470-IN	09/04/25	160.00
101-228-967.200	EQUIPMENT - SOFTWARE	LEHMAN WESLEY	ONBOARDING REQUIREMENTS FOR IT VEN	0033471-IN	09/04/25	107.40
Total For Dept 228 INFORMATION TECHNOLOGY						
1,592.20						
Dept 253 Treasurer						
101-253-719.000	Health Care	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	138.11
101-253-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	80.04
101-253-961.000	CONFERENCES	VISA COMMUNITY CARD	CONFERENCE RESERVATION 8/19 - 8/21	TRETOP08192025	09/10/25	294.32
Total For Dept 253 Treasurer						
512.47						
Dept 257 Assessor						
101-257-719.000	Health Care	BLUE CARE NETWORK OF	SEPTEMBER 2025-HEALTH INS PREMIUM	252200009621	08/20/25	1,804.56
101-257-719.000	Health Care	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	91.25
101-257-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	82.50
101-257-961.000	CONFERENCES	VISA COMMUNITY CARD	CONFERENCE RESERVATION 8/19 - 8/21	TRETOP08192025	09/10/25	294.32
Total For Dept 257 Assessor						
2,272.63						
Dept 262 Clerk Elections						
101-262-978.100	BOOTHS	ELECTION SOURCE	BOOTHS	25-2007	08/20/25	638.58
Total For Dept 262 Clerk Elections						
638.58						
Dept 265 Hall and Grounds						
Total For Dept 265 Hall and Grounds						
638.58						

GL Number Inv. Line Desc Vendor Invoice Desc. Invoice Due Date Amount Chec.

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Chec.
Fund 101 General Fund							
Dept 265 Hall and Grounds							
101-265-719.000	Health Care	BLUE CARE NETWORK OF	SEPTEMBER 2025-HEALTH INS PREMIUM	252200009621	08/20/25	1,892.16	2533
101-265-719.000	Health Care	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	170.38	2533
101-265-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	158.19	2533
101-265-768.000	Clothing Allowance	TOPLINE APPAREL	SHIRTS FOR EMPLOYEES	5916	09/04/25	304.00	2212
101-265-776.100	Equip Maint and Supplies	GREAT LAKES ACE	PARTS FOR TRAILER PLATE	147177/19	08/20/25	1.19	2209
101-265-920.000	Utilities	CLEARWATER	2- 5 GAL WATER REFILLS	08212025	08/28/25	13.00	2211
101-265-920.000	Utilities	CONSUMERS ENERGY	LANE ST. 7/25/25-8/24/25- 4332	205191716710	09/04/25	282.97	2535
101-265-930.000	Utilities	CONSUMERS ENERGY	8500 JEFFERSON RD., -7/25/25-8/24/	206170454517	09/04/25	1,308.84	2535
101-265-930.000	Repair and Maintenance	CONSUMERS ENERGY	MONTHLY TRASH SERVICE, SEPTEMBER 2	202077115943	09/09/25	67.72	2535
101-265-930.000	Repair and Maintenance	MIP V ONION PARENT LL	8500 JEFFERSON RD., TRASH SERVICE	MM4362275	08/28/25	37.50	2212
101-265-930.000	TRACTOR TIRE FIX /HAD LE	MIP V ONION PARENT LL	TIRE FIX FOR TRACTOR	MM4362274	08/28/25	181.38	2212
101-265-946.000	Equipment Lease	AMERICAN OFFICE SOLUT	C27746 IMAGES FOR 7/2/25-8/1/25	01-176830	09/04/25	32.60	2535
				39863686	08/20/25	105.73	2208
						4,555.66	

Dept 301 Police	Health Care	Health Care	Health Care	Life Insurance	Life Insurance	Life Insurance	Telephone/Pagers	Utilities	Equipment
101-301-719.000	Health Care	BLUE CARE NETWORK OF	SEPTEMBER 2025-HEALTH INS PREMIUM	SEPT 2025	08/20/25	9,391.53	2533		
101-301-719.000	Health Care	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	746.93	2533		
101-301-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	576.06	2533		
101-301-853.000	Telephone/Pagers	ISSUE DATE 8/28/25		971147X09062025	09/09/25	201.12	2535		
101-301-920.000	Utilities	CONSUMERS ENERGY	8500 JEFFERSON RD., -7/25/25-8/24/	206170454517	09/04/25	356.96	2535		
101-301-978.100	Equipment	SUPERIOR UNIFORM SALE	UNIFORM SHIRT FOR J NILES & J HOWA	442297	08/28/25	318.68	2535		
101-301-978.100	Equipment	SUPERIOR UNIFORM SALE	RETURN UNIFORM SHIRT FOR J NILE	438701-82	09/04/25	(147.00)	2535		
						11,444.28			

Dept 336 Fire	Health Care	Health Care	Life Insurance	Equip Maint and Supplies	MEDICAL SUPPLIES	Radio Maintenance	Telephone/Pagers	Utilities	Utilities	Memberships	TRAINING
101-336-719.000	Health Care	BLUE CARE NETWORK OF	SEPTEMBER 2025-HEALTH INS PREMIUM	SEPT 2025	08/20/25	4,289.89	2533				
101-336-719.000	Health Care	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	340.76	2533				
101-336-720.000	Life Insurance	KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	160.59	2533				
101-336-776.100	Equip Maint and Supplies	SHANE CORP	LED WAND - SCISSOR WIRE CUTTERS, D	310855	08/20/25	321.65	2534				
101-336-780.000	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES - PED DEFTB PADS	85884783	08/28/25	231.23	2535				
101-336-851.000	Radio Maintenance	ROE-COMM., INC	BELT CLIPS	363228	08/28/25	70.60	2212				
101-336-853.000	Telephone/Pagers	ISSUE DATE 8/28/25		971147X09062025	09/09/25	201.12	2535				
101-336-920.000	Utilities	CONSUMERS ENERGY	8500 JEFFERSON RD., -7/25/25-8/24/	206170454517	09/04/25	713.91	2535				
101-336-920.000	Utilities	CONSUMERS ENERGY	HYDE RD., STATION 2 - 7/30/25-8/27	206348300475	09/04/25	143.68	2535				
101-336-958.000	Memberships	CHIEF TECHNOLOGIES, L	CHIEF 360 TONE ALERT YEARLY & ONBO	2797	08/20/25	1,727.00	2209				
101-336-961.100	TRAINING	RICHARD JASON MORIN	EMS TRAUMA - ORTHOPEDIC INJURIES	25-005	08/20/25	120.00	2210				
101-336-963.200	1.5-1.5 DOUBLE FEMALE H	WITNER PUBLIC SAFETY	1.5-1.5 DOUBLE FEMALE HOSE FITTIN	INV732593	08/28/25	102.04	2535				
						8,422.47					

Dept 463 Highways and Streets	Street Lighting	Street Lighting	Street Lighting	CONSUMERS ENERGY	CONSUMERS ENERGY	CONSUMERS ENERGY	CONSUMERS ENERGY
101-463-920.100	Street Lighting	CONSUMERS ENERGY	STREETLIGHTS, AUGUST 2025-0641	206881950197	09/09/25	564.59	2535
101-463-920.100	Street Lighting	CONSUMERS ENERGY	STREETLIGHTS, AUGUST 2025- 9957	206881950196	09/09/25	64.93	2535
101-463-920.100	Street Lighting	CONSUMERS ENERGY	STREETLIGHTS, AUGUST 2025-8929	202522050055	09/09/25	1,055.34	2535
101-463-920.100	Street Lighting	CONSUMERS ENERGY	STREETLIGHTS, AUGUST 2025-1724	2039945888042	09/09/25	11.56	2535
						1,696.42	

Dept 537 Sewer	Health Care	Life Insurance	CONFERENCES	SEWER MISS DIG MARKING F	KANSAS CITY LIFE INSU	KANSAS CITY LIFE INSU	VISA COMMUNITY CARD	VISA COMMUNITY CARD
101-537-719.000	Health Care	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	96.61	2533		
101-537-720.000	Life Insurance	SEPTEMBER 2025 DENTAL/VISION/STD/L	SEPT 2025	08/20/25	72.53	2533		
101-537-961.000	CONFERENCES	REGISTRATION FEES FOR MRWA EXPO -	09042025	09/10/25	860.00	2536		
101-537-978.100	SEWER MISS DIG MARKING F	SEWER MISS DIG MARKING FLAGS	9610925837	09/10/25	291.16	2536		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Che
Fund 101 General Fund						
Dept 537 Sewer						
	Dept 538 Vineyard Lake Extension	WILLIS & JURASEK, CPA	PROF SERVICES FOR FY 2024 AUDIT; A	77940	09/04/25	6,100.00
			Total For Dept 538 Vineyard Lake Extension			6,100.00
	Dept 567 CEMETERY AND GROUNDS					
		RJT CONSTRUCTION	HAULED DIRT AWAY FROM CARY RD CEME	3094	09/04/25	2,500.00
			Total For Dept 567 CEMETERY AND GROUNDS			2,500.00
	Dept 701 PLANNING					
		THE EXPONENT	JULY 2025 ADS - SPECIAL LAND USE P	35409	08/28/25	184.00
		VISA COMMUNITY CARD	REGISTRATION FEE FOR PLANNING CONF	PLANNING73125	09/09/25	440.00
			Total For Dept 701 PLANNING			624.00
	Dept 702 ZONING					
		KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTRAL/VISION/STD/L	SEPT 2025	08/20/25	170.38
		KANSAS CITY LIFE INSU	SEPTEMBER 2025 DENTRAL/VISION/STD/L	SEPT 2025	08/20/25	82.50
		THE EXPONENT	JULY 2025 ADS - SPECIAL LAND USE P	35409	08/28/25	88.00
			Total For Dept 702 ZONING			340.88
	Dept 751 Parks and Recreation					
		PROMAX, INC.	SIGNS FOR HYDE PARK VERBRAGE CHANG	2025-2279	08/28/25	285.00
		BENDELE CONSTRUCTION	BOAT RAMP WORK AT HYDE RD.	3444	09/04/25	1,119.89
		LESTER BROTHERS EXCAV	MONTHLY HANDICAP UNIT 8/6/25-9/2/2	174901	09/09/25	255.00
			Total For Dept 751 Parks and Recreation			1,659.89
	Dept 901 CAPITAL OUTLAY					
		NAPOLEON FEED MILL	GRASS SEED FOR PARKING LOT	1301838	09/04/25	80.97
		RJT CONSTRUCTION	8500 JEFFERSON RD., COMPLETED DOWN	3091	09/04/25	4,800.00
			Total For Dept 901 CAPITAL OUTLAY			4,880.97
	Fund 590 Sewer Fund					
			Total For Fund 101 General Fund			67,989.44
	Dept 000 Revenue					
		GREAT LAKES ACE	CONCRETE MIX	14716/194	08/20/25	24.48
		SUPERIOR INDUSTRIAL S	PLUGS FOR SEWER GENERATORS TO PREV	533013	09/09/25	141.56
		SHARE CORP	LIFT STATION DEGREASER & ODOR CONT	313049	08/20/25	783.41
		VERIZON	BILL PERIOD 7/9/25-8/8/25	6120525874	08/20/25	25.73
		VISA COMMUNITY CARD	SEWER EMERGENCY NUMBER-BILL DATE 8	FRONTIER0807	08/20/25	19.44
		AMBS MESSAGE CENTER,	SERVICE PERIOD SEPTEMBER 2025; USA	250800375	09/04/25	131.42
		CONSUMERS ENERGY	M-50 LS, 7/25/25-8/24/25- 5330	201810106427	09/04/25	30.76
		CONSUMERS ENERGY	N. LAKE RD. LS, 7/27/25-8/25/25-16	202966972518	09/04/25	489.74
		CONSUMERS ENERGY	EAGLE POINT RD. LS, 7/28/25-8/25/2	202966972517	09/04/25	218.02
			Total For Dept 000 Revenue			1,864.56
	Dept 538 Vineyard Lake Extension					
		SHARE CORP	LIFT STATION DEGREASER & ODOR CONT	313049	08/20/25	319.89
		VERIZON	BILL PERIOD 7/9/25-8/8/25	6120525874	08/20/25	10.51
		VISA COMMUNITY CARD	SEWER EMERGENCY NUMBER-BILL DATE 8	FRONTIER0807	08/20/25	7.93
		AMBS MESSAGE CENTER,	SERVICE PERIOD SEPTEMBER 2025; USA	250800375	09/04/25	53.66
		CONSUMERS ENERGY	VENTURA DR. LS 7/25/25-8/24/25-799	206170454515	09/04/25	430.50
			Total For Dept 538 Vineyard Lake Extension			822.49

INVOICE GL DISTRIBUTION REPORT FOR COLUMBIA CHARTER TOWNSHIP
 EXP CHECK RUN DATES 08/20/2025 - 09/10/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 PAID PRIORS TO BE APPROVED BY BOARD 9/15/25

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 590 Sewer Fund							
Dept 539 Lake Columbia	Sewer Extension						
590-539-780.000	Consumable Supplies	SHARE CORP	LIFT STATION DEGREASER & ODOR CONT	313049	08/20/25	1,334.94	14
590-539-853.000	Telephone/Pagers	VERIZON	BILL PERIOD 7/9/25-8/8/25	6120525874	08/20/25	43.84	14
590-539-853.000	Telephone/Pagers	VISA COMMUNITY CARD	SEWER EMERGENCY NUMBER-BILL DATE 8	FRONTIER0807	08/20/25	33.16	14
590-539-920.000	Telephone/Pagers	AMBS MESSAGE CENTER,	SERVICE PERIOD SEPTEMBER 2025; USA	250800375	09/04/25	223.92	14
590-539-920.000	Utilities	CONSUMERS ENERGY	HAYES RD. LS, 7/25/25-8/24/25 -841	205814566117	09/04/25	206.62	14
590-539-920.000	Utilities	CONSUMERS ENERGY	HEWITT RD. LS, -7/25/25-8/24/25- 9	206170454516	09/04/25	225.95	14
			Total For Dept 539 Lake Columbia Sewer Extension			2,068.43	
Dept 540 INTERCEPTORS - CL & SRI							
590-540-920.000	Utilities		CADY RD. LS, 7/24/25-8/21/25-9078	202255079040	09/05/25	542.67	14
590-540-920.001	UTILITIES-SOUTH INT.	CONSUMERS ENERGY	RIVERSIDE RD., LS -7/25/25-8/24/25	202877983644	09/04/25	1,749.81	14
590-540-920.001	UTILITIES-SOUTH INT.	CONSUMERS ENERGY	JEFFERSON RD. LS, 7/28/25-8/25/25-	2033322947576	09/04/25	540.18	14
590-540-920.001	UTILITIES-SOUTH INT.	CONSUMERS ENERGY	VICARY RD. LS, 7/29/25-8/26/25-059	203945881469	09/04/25	300.20	14
590-540-920.001	UTILITIES-SOUTH INT.	CONSUMERS ENERGY	THORNE RD. LS, 7/31/25-8/28/25-125	202433072304	09/04/25	337.86	14
			Total For Dept 540 INTERCEPTORS - CL & SRI			3,470.72	
			Total For Fund 590 Sewer Fund			8,226.20	

INVOICE GL DISTRIBUTION REPORT FOR COLUMBIA CHARTER TOWNSHIP

EXP CHECK RUN DATES 08/20/2025 - 09/10/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 PAID PRIORS TO BE APPROVED BY BOARD 9/15/25

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Chec
Fund Totals:						
		Fund 101 General Fund				67,989.44
		Fund 590 Sewer Fund				8,226.20
		Total For All Funds:				<u>76,215.64</u>

Allied Fire Sales & Service LLC
16194 144th Ave
Spring Lake, MI 49456 USA
+16162293613
customerservice@alliedfiresales.com
www.alliedfiresales.com



Estimate

ADDRESS

Scott Cota
Columbia Charter Twp. Fire
Dept (Jackson Co.)
8500 Jefferson Rd.
Brooklyn, Mi 49230

ESTIMATE # 6604

DATE 08/22/2025

ESTIMATE NOTE

Bill W

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Innotex Turnout Set	Coat & Pants, See Specifications Attached	2	3,350.00	6,700.00
Shipping.	Shipping-	2	30.00	60.00

THIS IS AN ESTIMATE ONLY, PLEASE DO NOT PAY TOTAL

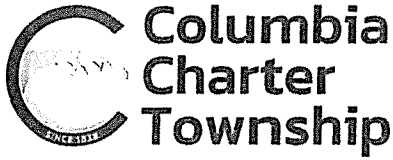
\$6,760.00

PLEASE NOTE THAT TARIFF FEES MAY BE ADDED TO FINAL INVOICE WITHOUT WARNING IF CHARGED.

Accepted By

Accepted Date


TERMS: A 2 % per month (24% annual) penalty will be added on past due invoices. \$5.00 per month minimum. All legal and collection fees will be debtors responsibility. 20% restocking fee for all returned items. 3.5% will be added to all invoice:- 32- by Credit Card.



www.twp.columbia.mi.us

8500 Jefferson Road
Brooklyn, MI 49230

Phone: (517) 592-2000
Fax: (517) 592-8115

TO: Columbia Charter Township - Board of Trustees
FROM: Mike Trout, Municipal Services Director 
DATE: September 15, 2025
RE: Maintenance Technician Hiring Recommendation

As you know, with our anticipated transition to operate and maintain the sewer system happening on December 1, it is extremely important to have the appropriate personnel to carry out the numerous tasks associated with that effort on a 24/7-365 basis. The attached job specification was advertised in the Exponent and we were fortunate to have two applicants. Based on the attached applications it is my recommendation to offer a full-time position to Andy Caroen at \$24.00/hr., beginning October 1, 2025 and a full-time position to Korey Wilson at \$24.00/hr. beginning November 1, 2025. This aligns with our goals of efficiency and preparedness.

Please let me know if you have any questions and thank you for your consideration.

Supervisor, Barry Marsh

Clerk, Cathy Hulburt

Treasurer, John Calhoun

Trustees: Brent Beamish, Rick Deland, Robin Tackett, Rick Church

**Columbia Charter Township
Job Opportunity**

(2) Maintenance Technician

Columbia Charter Township is accepting applications until Friday, September 5, 2025 at 5:00 p.m. to assist in the maintenance and upkeep of township assets. There are two positions available: **This opportunity will be open until filled.**

Maintenance Technician – Is a permanent full-time (40 hrs/wk) position performing their duties under the direct supervision of the Township Utilities Supervisor. This position requires assignments after normal business hours, holidays and weekends.

Hourly rate \$23.08-\$25.00/hr plus overtime, depending on experience.

The Maintenance Technician shall be responsible for performing a variety of duties around the Township including those related to the sewer system, township hall, township park, beach and boat launch, and cemeteries. Work includes a broad scope of township facilities maintenance and requires basic working knowledge of building/grounds and vehicle/equipment maintenance. Specific experience in the above-mentioned duties is a plus.

A copy of the complete job description can be obtained at the township offices, on the website www.twp.columbia.mi.us or on the “Columbia Charter Township” Facebook page. Interested applicants can submit either an electronic or hard copy of their cover letter and resume to: Mike Trout, Municipal Services Director, Columbia Charter Township, 8500 Jefferson Rd, Brooklyn MI. 49230; email: mtrout@twp.columbia.mi.us. Any questions should be submitted via email.

**Columbia Charter Township
Job Opportunity
Maintenance Technician**

Columbia Charter Township is seeking a motivated individual to assist in the maintenance and upkeep of township facilities. This is a full-time (40 hours/wk.) position operating under the supervision of the Township Utilities Supervisor. The Maintenance Technician shall be responsible for performing a variety of duties around the Township including those related to the sewer system, township hall, township park, beach and boat launch, and cemeteries. Work includes a broad scope of township facilities maintenance and requires basic working knowledge of building/grounds and vehicle/equipment maintenance. The hourly rate is \$20-\$25 depending on experience. **This opportunity will be open until filled.**

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND MINIMUM QUALIFICATIONS: The requirements listed below are representative of the knowledge, skills, abilities, and minimum qualifications necessary to perform the essential functions of the position. These requirements may be accommodated for otherwise qualified individuals requiring and requesting accommodations.

- High school graduate or GED. Minimum two years' working knowledge of facilities and grounds maintenance.
- Ability to take direction and work independently or with other employees
- Ability to interpret and work with maps/plans
- Ability to communicate effectively orally and in writing and to maintain public relations
- Knowledge of methods, techniques, and requirements for the operation and maintenance of buildings, facilities, grounds, and equipment
- Possess a Valid Michigan Driver's License

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

- Moderate to heavy physical activity; requires frequent walking, standing, digging, stooping, bending sitting, and/or reaching; lifting, pushing and/or pulling of moderate weights, occasionally over 100 pounds
- Ability to work outdoors, sometimes under adverse conditions or in inclement weather
- Ability to climb ladders, walk for extended periods, stand for extended periods, move heavy objects weighing minimum 50 pounds, and traverse rough terrain.

A copy of the complete job description can be obtained at the township offices, on the website www.twp.columbia.mi.us or on the "Columbia Charter Township" Facebook page. Interested applicants can submit either an electronic or hard copy of their cover letter and resume to: Mike Trout, Municipal Services Director, Columbia Charter Township, 8500 Jefferson Rd, Brooklyn MI. 49230; email: mtrout@twp.columbia.mi.us. Any questions should be submitted via email.

Columbia Charter Township

JOB DESCRIPTION for MAINTENANCE TECHNICIAN

NATURE OF WORK

This is a full-time (40 hours/wk.) position operating under the supervision of the Township Utilities Supervisor. The Maintenance Technician shall be responsible for performing a variety of duties around the Township including those related to the sewer system, Township Hall/Office building, Township Park, beach and boat launch, and cemeteries. Work includes a broad scope of township facilities maintenance and requires basic working knowledge of building/grounds and vehicle/equipment maintenance. The hourly rate is \$23.00-\$25.00 depending on experience.

ESSENTIAL JOB FUNCTIONS

An employee in this position may be called upon to perform any or all of the following essential functions. These functions include but **are not limited to** all the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

Sewer

1. Perform all activities to support maintenance and operation of all components of the sewer system including lift stations, piping, valves, grinder cans, pumps, control panels, etc.
2. Perform MISS DIG's
3. Assist in maintaining inventory of cans, pumps, parts, and supplies
3. Keep sewer building and yard clean and organized
4. Work with contractors to accomplish various upgrades and repairs
5. Maintain equipment as needed

Township Hall/Office

1. General building maintenance
2. Perform minor repairs to buildings and equipment as needed
3. Perform lawn maintenance; assist with trimming, weeding, and grooming as needed
4. Perform general landscape duties such as planting trees, shrubs, grass, flowers, and other plants in new and/or existing landscaped areas
5. Cleaning parking areas and sidewalks surrounding Township Hall of snow and ice
6. Empty trash daily
7. Assist with setting up rooms for meetings
8. Maintain maintenance supplies, i.e., paper supplies, cleaning products
9. Maintain and replace Township flags as needed, lower to half-staff when appropriate
10. Update electronic message system
11. Be knowledgeable of heating and cooling systems and controls
12. Arrange and oversee special service contractors
13. Participates in special township programs and/or events such as Spring Clean-up.

Park, Beach & Boat Launch

1. Opening and closing park facilities
2. Inspect Park and trail areas on foot and/or by vehicle to maintain a safe and secure environment
3. Perform minor repairs to building and equipment if needed
4. Perform lawn maintenance; assist with trimming, weeding, and grooming as needed
5. Maintain, and repair as needed, township playground equipment and play areas; perform safety inspections of equipment and seating areas bi-weekly
6. Maintain, and remove debris from, township trails, sidewalks, parking lots, planters, and other grounds features
7. Trim brush and trees which become obstructive on trails or in parks
8. Maintain and clean park restrooms, pavilions, and other facilities
9. Rake, clean and maintain beach areas
10. Change seasonal park hour signs
11. Maintain parking area
12. Maintain the grilling areas and picnic tables
13. Empty the garbage receptacles
14. Assist in preparations for, and clean-up during and after, special events
15. Assist in boat launch maintenance

Cemeteries

1. Perform lawn maintenance; assist with trimming, weeding, and grooming as needed
2. Removal of grave blankets and other items
3. Work with the contractor to ensure restoration/seeding of graves after burials
4. Maintain fences and signs
5. Oversee Veterans' flags before Memorial Day and remove by Labor Day
6. Ensure the water pumps are functioning

Elections

1. Assist with election equipment and precinct set-up
2. Run errands on Election Day

The above statements are intended to describe the general nature and level of work being performed. They are not to be construed as an exhaustive list of all duties performed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND MINIMUM QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skills, abilities, and minimum qualifications necessary to perform the essential functions of the position. These requirements may be accommodated for otherwise qualified individuals requiring and requesting accommodations.

- High school graduate or GED. Minimum two years' working knowledge of facilities and grounds maintenance.
- Ability to take direction and work independently or with other employees
- Ability to interpret and work with maps/plans
- Ability to communicate effectively orally and in writing and to maintain public relations
- Knowledge of methods, techniques, and requirements for the operation and maintenance of buildings, facilities, grounds, and equipment
- Knowledge of methods and techniques used in building construction activities
- Knowledge of emergency response practices
- Possess a Valid Michigan Driver's License

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

- Moderate to heavy physical activity; requires frequent walking, standing, digging, stooping, bending sitting, and/or reaching; lifting, pushing and/or pulling of moderate weights, occasionally over 100 pounds
- Ability to work outdoors, sometimes under adverse conditions or in inclement weather
- Ability to climb ladders, walk for extended periods, stand for long periods, move heavy objects weighing minimum 50 pounds, and traverse rough terrain

Interested applicants can submit either an electronic or hard copy of their cover letter and resume to: Mike Trout, Municipal Services Director, Columbia Charter Township, 8500 Jefferson Rd, Brooklyn MI. 49230; email: mtrout@twp.columbia.mi.us. Any questions should be submitted via email.

Andrew L. Caroen
12101 Waterman Rd
Brooklyn, MI 49230
517-315-1626
adsealcoating@yahoo.com

- ✓ Looking to pursue a career that utilizes my skills and challenges me.
- ✓ Skills include Creativity, Leadership, Organization, Problem Solving, Teamwork

I am excited to submit my application for the position of full-time Maintenance Technician. As you know I have been working as a part-time Maintenance Technician for the last three months working on cemetery maintenance but also assisting with sewer repairs, doing Miss Digs, and learning everything I can about the maintenance needs of the entire Township. I genuinely appreciate working with the professional and knowledgeable staff as we work to build a quality maintenance department for the future. I believe my positive attitude, extensive mechanical knowledge and the skills listed above have been an asset to the township and am eager to continue that relationship in a full-time capacity. Please consider me extremely interested and thank you for the opportunity.

Education

1984-1988 – Pinckney High School, Diploma

Work History

2025 – Maintenance Technician, Columbian Township, Brooklyn, MI

2023-2025 – Overhead Door Technician, Valley Solutions, Stockbridge, MI

2021-2022 – Overhead Door Technician, Overhead Door of Lansing, E. Lansing, MI

2018-2023 – A&D Sealcoating - Owner, Pinckney, MI

Professional References

1. Rob Patterson: 734-216-3669
2. Jessica Terry: 517-643-5735
3. Jeff Simpson: 517-206-0774

Application for Employment



Phone First

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Name Cameron Andrew Lee Applicant ID # _____
Last First Middle
 Address 12101 Waterman St. Rocky NC 27080
Street City State ZIP Code
 Telephone # (571) 345-1126 Cellular/Other Phone # () Same E-mail Address andrew.lee@state.nc.gov
 Position(s) applied for Maintenance Technician Date of application 4/23/2009

Referral Source (Please check the appropriate category and list the source.)

- Walk-In _____
- Employee _____
- Advertisement Be. by E-mail
- Company's Website _____
- Other Internet _____
- School _____
- Job Fair _____
- Staffing Agency _____
- Government Employment Agency _____
- Other _____

If necessary, best time to call you is 9:00
 Home Cellular/Other

May we contact you at work? Yes No
 If yes, work number and best time to call:

(571) 345-1126

If you are under 18 and it is required, can you furnish a work permit? Yes No

If no, please explain: _____

Have you submitted an application here before? Yes No

If yes, give date(s) and position(s): _____

Have you ever been employed here before? Yes No

If yes, give dates: From / / To / /

Is this application a request for reemployment following an extended military leave of absence from this company? Yes No

Are you legally eligible for employment in this country? Yes No

Date available for work 4/27/09

What is your desired salary range or hourly rate of pay?
\$13,000 - \$15,500 Per Year

Type of employment desired: Full-Time Part-Time
 Educational Co-Op Seasonal Temporary

Will you relocate if job requires it? Yes No

Will you travel if job requires it? Yes No

If they have been explained to you, are you able to meet the attendance requirements of the position? N/A Yes No

Will you work overtime if required? Yes No

If no, please explain: _____

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?

The essential functions of a job are the major duties that are fundamental to the position. They are the functions that are most important to the organization's successful operation. They are the functions that are most difficult to train or teach. They are the functions that are most critical to the organization's success.

Yes No Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying:

2-650-007-497-201 State NC

Have you ever been bonded? Yes No

Are you currently bonded? If not, are you willing to be bonded? If not, are you willing to be bonded? If not, are you willing to be bonded?

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? Yes No

If yes, please provide date(s) and details: 03.16.2009
car in Wash. I was convicted for a 60 day
probation charge. I was also charged

Have you ever entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company? Yes No

If yes, please explain: _____

See Resume

EMPLOYMENT HISTORY

Starting with your most recent employer, provide the following information.

Employer	Telephone # ()	Dates employed: Month / Year to Month / Year
Street address	City State	Employment Type: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Starting job title, final job title		Commission, Bonus, Other Compensation \$
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Employment Type: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Why did you leave?	E-mail:	Commission, Bonus, Other Compensation \$
Summarize the type of work performed and job responsibilities.		
What did you like most about your position?		
What were the things you liked least about the position?		

Employer	Telephone # ()	Dates employed: Month / Year to Month / Year
Street address	City State	Employment Type: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Starting job title, final job title		Commission, Bonus, Other Compensation \$
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Employment Type: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Why did you leave?	E-mail:	Commission, Bonus, Other Compensation \$
Summarize the type of work performed and job responsibilities.		
What did you like most about your position?		
What were the things you liked least about the position?		

Employer	Telephone # ()	Dates employed: Month / Year to Month / Year
Street address	City State	Employment Type: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Starting job title, final job title		Commission, Bonus, Other Compensation \$
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Employment Type: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Why did you leave?	E-mail:	Commission, Bonus, Other Compensation \$
Summarize the type of work performed and job responsibilities.		
What did you like most about your position?		
What were the things you liked least about the position?		

Employer	Telephone # ()	Dates employed: Month / Year to Month / Year
Street address	City State	Employment Type: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Starting job title, final job title		Commission, Bonus, Other Compensation \$
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Employment Type: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Why did you leave?	E-mail:	Commission, Bonus, Other Compensation \$
Summarize the type of work performed and job responsibilities.		
What did you like most about your position?		
What were the things you liked least about the position?		

Employment History

Explain any gaps in your employment, other than those due to personal illness, injury or disability:

If not addressed on previous page, have you ever been fired or asked to resign from a job? Yes No

If yes, please explain:

Skills and Qualifications

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying:

Computer Skills (Check appropriate boxes. Include software titles and years of experience.)

<input type="checkbox"/> Word Processing _____	Years: _____	<input type="checkbox"/> Internet _____	Years: _____
<input type="checkbox"/> Spreadsheet _____	Years: _____	<input type="checkbox"/> Other _____	Years: _____
<input type="checkbox"/> Presentation _____	Years: _____	<input type="checkbox"/> Other _____	Years: _____
<input checked="" type="checkbox"/> E-mail _____	Years: <u>2</u>	<input type="checkbox"/> Other _____	Years: _____

Education

Starting with your most recent school attended, provide the following information.

_____	_____	<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____
_____	_____	<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____
_____	_____	<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____

References

List names and telephone numbers of three business/work references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are *not* related to you.

See Resume

_____	_____	()	_____
_____	_____	()	_____
_____	_____	()	_____

Social Security Number

SS# 375-90-7880

EMPLOYMENT HISTORY

To what job-related organizations (professional, trade, etc.) do you belong?

For each organization, please list the name, address, telephone number, and the dates you were a member. If you are currently a member, list the dates you have been a member.

Blank lines for listing organizations and membership details.

List special accomplishments, publications, awards, etc.

For each accomplishment, publication, or award, list the name, date, and the organization or institution that awarded it.

Blank lines for listing special accomplishments, publications, and awards.

In your current or a previous job, have you ever written instructions or directions to be followed by employees or customers?

Yes No Not Applicable

If yes, please explain:

Blank line for explaining written instructions or directions.

Is there any other job-related information you want us to know about you?

Blank line for providing other job-related information.

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional, including public agencies, licensing authorities and educational institutions) and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives for seeking, gathering and using truthful and non-defamatory information in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that this application remains open for only 30 days. At the conclusion of this time, if I have not been selected from the employer and will wish to be considered for employment it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state, or local law. This Company likewise does not tolerate harassment based on sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status. Examples of prohibited harassment include, but are not limited to, unwelcome physical contact, offensive gestures, unwelcome comments, jokes, epithets, threats, insults, name-calling, negative stereotyping, possession or display of derogatory pictures or other graphic materials, and any other words or conduct that demean, stigmatize, intimidate, or single out a person because of his/her membership in a protected category. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate, or non-employee (such as a vendor or customer). The Company takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that any information provided by me in this application may be used for purposes other than those stated above and that I agree to release, defend, hold harmless and indemnify the employer from all claims, damages, costs and expenses, including reasonable attorneys' fees, that may be asserted against the employer by a third party as a result of my application.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant Andrew Lee Gordon

Date 9/27/2025

KOREY R. WILSON

113 N. King St. Brooklyn, MI 49230

517-917-4189

Krw1578@yahoo.com

CLASS A, CDL LICENSE #

W 425 475 745 716

OBJECTIVE

Dedicated professional looking to obtain a position that offers long term career opportunities within their company. Bringing over 2 decades of driving and service technician experience, as well as a strong work ethic, great customer service, and extensive knowledge base in merchandising and inventory.

DRIVING SKILLS SUMMARY

- Tight fit driving and parking with tractor/trailer expertise
- Ability to work outside in any weather condition
- Excellent track record of maintaining client account relationships
- Work well as part of a team and responsible enough to work independently
- Working knowledge and ability to drop and hook tractor trailer
- Extensive experience in inventory and merchandising
- Experience in driving 48 foot, 18 wheel tractor/trailer with 10 gear split shift
- Experience in backing & bumping receiving docks
- Experience in loading/unloading delivery vehicle trailer

TECHNICIAN SKILLS SUMMARY

- Knowledge of locating water and sewer lines for miss digs
- Knowledge of running and operating a back hoe
- Experience working & repairing broken water and sewer lines
- Great track record & experience in resident customer relations
- Ability to work under pressure, experience working under tight deadlines

EMPLOYMENT HISTORY

VILLAGE OF BROOKLYN, MICHIGAN DPW | SEWER TECHNICIAN | JANUARY 2018- 2022

CEDER CREST DAIRY | DELIVERY DRIVER, ROUTE SALESMAN | SEPTEMBER 2011- JULY 2017

Lenawee County Drain Commission. Aug 2022 – March 2023

Family Farm and Home. March 2023 - present

Application for Employment



Please Print

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Name Wilson Korey Robert Applicant ID # _____
Last First Middle
 Address 303 Comor St ONSTED Mi 49265
Street City State ZIP Code
 Telephone # () _____ Cellular/Other Phone # (517) 917-4189 Email Address KRW1578@yahoo.com
 Position(s) applied for Sewer Tech Date of application 08/26/2025

Referral Source (Please check the appropriate category and list the source.)

- | | |
|--|---|
| <input type="checkbox"/> Walk-In _____ | <input type="checkbox"/> School _____ |
| <input checked="" type="checkbox"/> Employee <u>ANDREW KRAFT</u> | <input type="checkbox"/> Job Fair _____ |
| <input type="checkbox"/> Advertisement _____ | <input type="checkbox"/> Staffing Agency _____ |
| <input type="checkbox"/> Company's Website _____ | <input type="checkbox"/> Government Employment Agency _____ |
| <input type="checkbox"/> Other Internet _____ | <input type="checkbox"/> Other _____ |

If necessary, best time to call you is ANY TIME
 Home Cellular/Other

May we contact you at work? Yes No
 If yes, work number and best time to call:
(Call) my cell 517-917-4189 AM PM

If you are under 18 and it is required, can you furnish a work permit? Yes No
 If no, please explain: _____

Have you submitted an application here before? Yes No
 If yes, give date(s) and position(s): _____

Have you ever been employed here before? Yes No
 If yes, give dates: From / / To / /

Is this application a request for reemployment following an extended military leave of absence from this company? Yes No

Are you legally eligible for employment in this country? Yes No

Date available for work 10/1/25
 What is your desired salary range or hourly rate of pay?
\$ 24-25.00 Per _____

Type of employment desired: Full-Time Part-Time
 Educational Co-Op Seasonal Temporary

Will you relocate if job requires it? Yes No
 Will you travel if job requires it? Yes No

If they have been explained to you, are you able to meet the attendance requirements of the position? N/A Yes No

Will you work overtime if required? Yes No
 If no, please explain: _____

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?

This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodations, or whether accommodation is necessary. These issues may be addressed at a later stage of the extent permitted by law.

Yes No Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying:

W425475745714 State Mi

Have you ever been bonded? Yes No

Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? Yes No

If yes, please provide date(s) and details: _____

Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company? Yes No

If yes, please explain: _____

Employment History

Starting with your most recent employer, provide the following information.

Employer Family FARM + Home	Telephone # (517) 539-3148	Dates employed: Month 03 / Year 23 to Month present / Year
Street address 400 S. MAIN ST	City BROOKLYN State Mi	Compensation (Starting) <input checked="" type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ 14 per hour
Starting job title/final job title Stock / Receiver		Commission/Bonus/Other Compensation \$
Immediate supervisor and title (for most recent position held) Jeff Resch	May we contact for reference? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Compensation (Final) <input checked="" type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ 19 per
Why did you leave? N/A	E-mail:	Commission/Bonus/Other Compensation \$

Summarize the type of work performed and job responsibilities.
Shipping and Receiving for The Store

What did you like most about your position?
It is a very good work environment

What were the things you liked least about the position?
I have my own things to do and I can keep to myself

Employer Lenawee County DRAIN Comm.	Telephone # (517) 264-4686 4686	Dates employed: Month 08 / Year 22 to Month 03 / Year 23
Street address 320 Springbrook Ave	City Adrian State Mi	Compensation (Starting) <input checked="" type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ 20 per hour
Starting job title/final job title Sewer Tech		Commission/Bonus/Other Compensation \$ 2
Immediate supervisor and title (for most recent position held) JASON MORRIS	May we contact for reference? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Compensation (Final) <input checked="" type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ 20 per hour
Why did you leave? started my own business	E-mail:	Commission/Bonus/Other Compensation \$

Summarize the type of work performed and job responsibilities.
Grinder CANS, MISS PIGS, SEWER MAINS, WATER TESTS.

What did you like most about your position?
Helping the Community

What were the things you liked least about the position?
CO workers, Job, Location, work

Employer BROOKLYN DPW	Telephone # ()	Dates employed: Month 1 / Year 8 to Month 5 / Year 22
Street address MONROE ST	City BROOKLYN State Mi	Compensation (Starting) <input checked="" type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ 16 per hour
Starting job title/final job title Sewer Tech		Commission/Bonus/Other Compensation \$
Immediate supervisor and title (for most recent position held) Keith Katch	May we contact for reference? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Compensation (Final) <input checked="" type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ 20 per hour
Why did you leave? N/A	E-mail:	Commission/Bonus/Other Compensation \$

Summarize the type of work performed and job responsibilities.
everything The Township does

What did you like most about your position?
Helping my Community

What were the things you liked least about the position?
Job, Location, work, CO workers.

Employer	Telephone #	Dates employed: Month / Year to Month / Year
Street address	City State	Compensation (Starting) <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Starting job title/final job title		Commission/Bonus/Other Compensation \$
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Compensation (Final) <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Why did you leave?	E-mail:	Commission/Bonus/Other Compensation \$

Summarize the type of work performed and job responsibilities.

What did you like most about your position?

What were the things you liked least about the position?

Employment History (continued)

Explain any gaps in your employment, other than those due to personal illness, injury or disability. I TOOK A few months off to get my business up and going.

If not addressed on previous page, have you ever been fired or asked to resign from a job? Yes No

If yes, please explain: _____

Skills and Qualifications

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying:
CLASS A CDL

Computer Skills (Check appropriate boxes. Include software titles and years of experience.)

- | | |
|---|--|
| <input type="checkbox"/> Word Processing _____ Years: _____ | <input type="checkbox"/> Internet _____ Years: _____ |
| <input type="checkbox"/> Spreadsheet _____ Years: _____ | <input type="checkbox"/> Other _____ Years: _____ |
| <input type="checkbox"/> Presentation _____ Years: _____ | <input type="checkbox"/> Other _____ Years: _____ |
| <input type="checkbox"/> E-mail _____ Years: _____ | <input type="checkbox"/> Other _____ Years: _____ |

Educational Background

Starting with your most recent school attended, provide the following information.

School Name	Years Attended	<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____
<u>Columbia Central High</u>	<u>4</u>	<input checked="" type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____

References

List names and telephone numbers of three business/work references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are *not* related to you.

Name	Title	Relationship to you	Telephone	Years
<u>ANDREW COX</u>	<u>Water Operator</u>	<u>Friend</u>	<u>(517) 435-9332</u>	<u>8</u>
<u>MATT KIRK</u>	<u>Kirk Services</u>	<u>Friend</u>	<u>(734) 216-3491</u>	<u>42</u>
<u>ANDY BALEY</u>	<u>Service Tech</u>	<u>Friend</u>	<u>(517) 414-2051</u>	<u>30+</u>

Social Security Number

SS# _____

Related Information

To what job-related organizations (professional, trade, etc.) do you belong?

Exclude memberships that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve, National Guard or any other similarly protected status.

List special accomplishments, publications, awards, etc.

Exclude information that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve, National Guard or any other similarly protected status.

A CLASS A CDL. I HAVE AN FFL

In your current or a previous job, have you ever written instructions or directions to be followed by employees or customers?

Yes No Not Applicable

If yes, please explain: I LEAVE NOTES FOR THE KIDS AT THE FARM STORE WITH TASKS TO DO FOR THE NIGHT

Is there any other job-related information you want us to know about you? I HAVE WORKED COLUMBIA SEWER FOR 4 YEARS

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state, or local law. This Company likewise does not tolerate harassment based on sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status. Examples of prohibited harassment include, but are not limited to, unwelcome physical contact, offensive gestures, unwelcome comments, jokes, epithets, threats, insults, name-calling, negative stereotyping, possession or display of derogatory pictures or other graphic materials, and any other words or conduct that demean, stigmatize, intimidate, or single out a person because of his/her membership in a protected category. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate, or non-employee (such as a vendor or customer). The Company takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

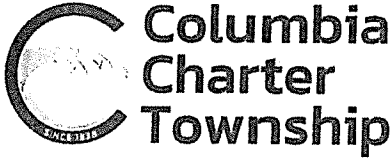
Signature of Applicant [Signature] Date 08/26/25



© 2008 GNet
720 International Parkway, Suite 11-3025
Columbia, SC 29209
Application for Employment Form #88-A1e21



GNet assumes no responsibility for any loss or damage to the information you provide on this form. It is your responsibility to ensure that the information you provide is accurate and complete. The purchase of this form is granted a limited license to photocopy the completed form for personal use only. Any other photocopying or reproduction of this form, whether in whole or in part, is strictly prohibited.



www.twp.columbia.mi.us

8500 Jefferson Road
Brooklyn, MI 49230

Phone: (517) 592-2000
Fax: (517) 592-8115

TO: Columbia Charter Township - Board of Trustees
FROM: Mike Trout, Municipal Services Director *MS*
DATE: September 15, 2025
RE: Tree Removal – Hyde Road Park

As part of our ongoing effort to prepare the Hyde Road Park site for the new parking area we need to remove some older trees that will be in the project area. We requested quotes from several companies and received the following responses:

Remove two (2) Oak and (2) Maple Trees inside the fence and (1) Oak Tree outside the fence at Hyde Road Park (parcel just north of 195 Hyde Rd – Fire Station #2)

*Topsoil Seed & Straw by others

*Traffic Control by others if necessary

AFFORDABLE TREE SERVICE

Cut down \$ _____
Clean/Haul Tree Debris \$ _____
Grind Stumps & Remove Debris \$ _____

TOTAL \$ _____

A W TREES MI INC

Cut down \$ _____
Clean/Haul Tree Debris \$ _____
Grind Stumps & Remove Debris \$ _____

TOTAL \$ _____

IRVINES TREE SERVICE

Cut down \$ _____
Clean/Haul Tree Debris \$ _____
Grind Stumps & Remove Debris \$ _____

TOTAL \$ _____

THE TREE GUYS

Cut down \$ _____
Clean/Haul Tree Debris \$ _____
Grind Stumps & Remove Debris \$ _____

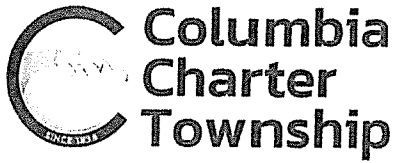
TOTAL \$ _____

Supervisor, Barry Marsh

Clerk, Cathy Hulburt

Treasurer, John Calhoun

Trustees: Brent Beamish, Rick Deland, Robin Tackett, Rick Church



www.twp.columbia.mi.us

8500 Jefferson Road
Brooklyn, MI 49230

Phone: (517) 592-2000
Fax: (517) 592-8115

It is my recommendation that the Board approve the bid from _____ for the Removal and clean-up of Trees at Hyde Road Park in the amount of \$ _____ and authorize the Municipal Services Director to carry out and complete the project.

Please let me know if you have any questions and thank you for your consideration.

Supervisor, Barry Marsh

Clerk, Cathy Hulburt

Treasurer, John Calhoun

Trustees: Brent Beamish, Rick Deland, Robin Tackett, Rick Church

**SPECIAL ASSESSMENT RESOLUTION NO. 1
(VINEYARD LAKE 2)**

Columbia Charter Township
County of Jackson, State of Michigan

Minutes of a regular meeting of the Township Board of the Columbia Charter Township, County of Jackson, State of Michigan, held in the Township on September 15, 2025, at 7:00 p.m., Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the Township Board of the Columbia Charter Township, County of Jackson, State of Michigan, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, tentatively declares its intent to proceed with the public improvements as described in Exhibit A attached hereto and made a part hereof in the special assessment district tentatively described in Exhibit B attached hereto and made a part hereof; and

WHEREAS, a petition in support of the special assessment district requesting the public improvements signed by record owners of land constituting more than fifty percent (50%) of the total frontage upon the roads being improved in said special assessment district has been filed with the Township; and

WHEREAS, the Township Board has caused to be prepared plans showing certain public improvements as described in Exhibit A, the location thereof in the special assessment district tentatively described in Exhibit B, and the estimated cost thereof; and

WHEREAS, the same have been received by the Township Board and are on file with the Township Clerk; and

WHEREAS, the Township Board desires to proceed with the proposed public improvements.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The preparation of plans by the Jackson County Department of Transportation, showing the improvements, the location thereof and estimates of the cost thereof is hereby approved.

2. The Township Board hereby tentatively declares its intention to make the public improvements described in Exhibit A.

3. The Township Board hereby tentatively designates as the special assessment district against which part of the cost of said public improvements is to be assessed as the lots and parcels of land more particularly described in Exhibit B.

4. The Township Board shall meet at the Township Hall on Monday, October 20, 2025, at 7:00 p.m., Eastern Time, at which time and place the Township Board shall hear objections to the petition, the proposed public improvements and the special assessment district therefor.

5. The Township Clerk is hereby authorized and directed to cause notice of such hearing to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of hearing, and shall cause notice of said hearing to be mailed by first-class mail to all record owners of or persons in interest in property in the special assessment district as shown on the last township tax assessment records of the Township at least ten (10) full days before the date of said hearing.

6. Said notice shall be in substantially the form attached hereto as Exhibit C.

7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Cathy Hulburt
Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Columbia Charter Township, County of Jackson, Michigan, at a regular meeting held on September 15, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Cathy Hulburt
Township Clerk

EXHIBIT A

PUBLIC IMPROVEMENTS

Acquiring and constructing road improvements, consisting generally of mill and fill or a crush and shape on hard surfaced roads and placing Hot Mix Asphalt (HMA) on existing gravel roads and related improvements, rights of way, and appurtenances and attachments thereto.

EXHIBIT B

SPECIAL ASSESSMENT DISTRICT

The District includes all of the lots and parcels on the following roads: Audell Drive and Pamela Circle.

EXHIBIT C

**NOTICE OF PUBLIC HEARING FOR SPECIAL ASSESSMENT
PUBLIC IMPROVEMENT OF ROADS
WITHIN COLUMBIA CHARTER TOWNSHIP**

TO ALL OWNERS OF THE
FOLLOWING-DESCRIBED LANDS:

TO ALL OWNERS OF THE
FOLLOWING-DESCRIBED LANDS:

TO ALL OWNERS OF THE
FOLLOWING-DESCRIBED LANDS:

THE DISTRICT includes all of the lots and parcels on the following roads: Audell Drive and Pamela Circle.

TAKE NOTICE that pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, the Township Board has received a petition signed by record owners of land constituting more than 50% of the total frontage upon the road being improved in the proposed special assessment district comprised of the lands described above, and has tentatively declared its intention to proceed with the public improvements described as follows:

Acquiring and constructing road improvements, consisting generally of mill and fill or a crush and shape on hard surfaced roads and placing Hot Mix Asphalt (HMA) on existing gravel roads and related improvements, rights of way, and appurtenances and attachments thereto.

TAKE FURTHER NOTICE that the Township Board has tentatively declared its intention to make such improvement and tentatively designated the above-described lands as a special assessment district against which part of the cost of said public improvements is to be assessed.

TAKE FURTHER NOTICE that the Township Board has caused to be prepared plans showing the public improvements, the location thereof and an estimate of the cost thereof which have been filed with the office of the Township Clerk, 8500 Jefferson Road, Brooklyn, Michigan, 49230, for public examination.

PUBLIC NOTICE IS HEREBY GIVEN that the Township Board will meet on Monday the 20th day of October, 2025, at 7:00 p.m., Eastern Time, at the Township Hall, 8500 Jefferson Road, Brooklyn, Michigan, 49230, to hear objections to the petition, the public improvements and to the proposed special assessment district therefor.

Cathy Hulburt
Township Clerk

44447069.2/162330.00001

Budget Amendments for September 2025

Account #	Description	2025		Var.\$ (+/-)	YTD	Notes
		Original Budget	Proposed Amended			
Dept 000 Revenues						
467.400	Prepayment of Royal Shores SP	0.00	234,670.20	234,670.20	234,670.20	2025 Special Assessment Dist.
467.500	Prepayment of Holiday 2 Spec	0.00	245,848.10	245,848.10	245,848.10	2025 Special Assessment Dist.
467.600	Prepayment of Grand Pointe SP	0.00	187,327.87	187,327.87	187,327.87	2025 Special Assessment Dist.
467.700	Prepayment of Paula Dr. Spec	0.00	32,646.21	32,646.21	32,646.21	2025 Special Assessment Dist.
665.000	Interest & Penalties	0.00	40,021.27	40,021.27	40,021.27	2025 Special Assessment Dist.
		100,000.00	150,000.00	50,000.00	114,055.39	
Dept 265 Hall & Grounds						
703.100	Regular Hourly Wages	13,200.00	18,000.00	4,800.00	41,549.00	Additional Employee
703.200	Overtime	1,000.00	3,000.00	2,000.00	2,151.76	
706.000	Part-Time Employee Wages	5,700.00	15,000.00	9,300.00	12,173.90	Additional Employee
715.000	FICA	3,100.00	4,300.00	1,200.00	4,277.28	Additional Employee
721.000	Pension Cont.	3,500.00	4,500.00	1,000.00	752.80	Additional Employee
776.100	Equip Maint & Supplies	4,000.00	6,000.00	2,000.00	4,353.62	
939.000	Vehicle Maintenance	5,000.00	13,500.00	8,500.00	10,644.75	Converted Fire Truck to Mun. Svcs.
965.000	Insurance	22,500.00	33,000.00	10,500.00	23,876.85	Increase in Liability Ins.
				0.00		
Dept 466 Bayview/Imperial Shores						
460.000	bayview/Imper Shores Spec.	110,000.00	125,000.00	15,000.00	123,680.84	Payoffs & '25 Install Pay.
801.500	Professional Services	0.00	200,000.00	200,000.00	0.00	Final Paving Bill Est.
				0.00		
Dept 467 2025 Road Paving						
696.100	Bond Proceeds-25 Road Pav.	0.00	1,114,000.00	1,114,000.00	1,114,000.00	Bond for 2025 Paving Projects
801.500	Professional Services	0.00	50,000.00	50,000.00	17,172.80	2025 Road Paving Projects
801.630	Road Paving - Grand Pointe	0.00	300,000.00	300,000.00	187,337.05	2026 Road Paving Projects
801.640	Road Paving - Holiday 2	0.00	250,000.00	250,000.00	312,228.42	2027 Road Paving Projects
801.650	Road Paving - Paula Dr.	0.00	40,000.00	40,000.00	31,222.84	2028 Road Paving Projects
801.660	Road Paving- Royal/Blakely	0.00	350,000.00	350,000.00	249,782.74	2029 Road Paving Projects
801.670	Road Paving - VLS #1	0.00	50,000.00	50,000.00	39,760.00	2030 Road Paving Projects
826.000	Prof Services - Attorney	0.00	20,000.00	20,000.00	18,042.12	2031 Road Paving Projects
900.000	Printing	0.00	5,000.00	5,000.00	4,933.41	2032 Road Paving Projects
				0.00		
Dept 567 Cemetery & Grounds						
706.000	Part-Time Employee Wages	5,500.00	14,000.00	8,500.00	0.00	Additional Employee
715.000	FICA	1,330.00	2,080.00	750.00	0.00	Additional Employee
801.900	Prof Services - Lawn Care	16,500.00	0.00	-16,500.00	0.00	No Contract/Employees
				0.00		
Dept 751 Parks and Recreation						
706.000	Part-Time Employees	5,500.00	14,000.00	8,500.00	0.00	Additional Employee
715.000	FICA	2,800.00	3,500.00	700.00	0.00	Additional Employee
				0.00		

COLUMBIA CHARTER TOWNSHIP
COUNTY OF JACKSON

CEMETERY ORDINANCE

An ordinance to protect the public health, safety and general welfare by establishing regulations relating to the operation, control and management of cemeteries owned by Columbia Charter Township, Jackson County, Michigan; To provide penalties for the violation of said ordinances; And to repeal all ordinances or parts of ordinances in conflict therewith.

Columbia Charter Township, Jackson County Michigan Ordains:

SECTION I. TITLE

This ordinance shall be known and cited as the Columbia Charter Township Cemetery Ordinance.

SECTION II. DEFINITIONS OF CEMETERY LOTS AND BURIAL SPACES

- A. A cemetery lot shall consist of burial spaces sufficient to accommodate two or more burial spaces.
- B. An adult burial space shall consist of a land area at least four feet wide and ten feet in length.
- C. An infant or stillborn space shall consist of a land area at least three feet wide and three-and one-half feet in length.

SECTION III. SALE OF LOTS OR BURIAL SPACES

- A. Cemetery lots or burial spaces shall be sold to residents of the Township for the purpose of the burial of such purchasers or their heirs at law or next of kin. No sale shall be made to funeral directors or others than set forth in this ordinance. The Township Clerk, however, is granted the authority to vary the restrictions on sales where purchasers disclose sufficient personal reasons for burial within the Township through previous residence in the Township, relationship to persons interred there or ownership of Township property. Sales to a non-resident shall be at a rate of not less than three times the price charged to residents.
- B. All such sales shall be made on a burial rights certificate approved by the Township Clerk, which grants the right of burial only and does not convey any other title to the lot or burial space sold. Such a certificate shall be executed by the Township Clerk.
- C. Burial rights may only be transferred to those persons eligible to be the original purchaser of cemetery lots or burial spaces within the Township. Upon such assignment, approval and record, the Clerk shall issue a new burial permit to the assignee and shall cancel and terminate upon such records, the original permit thus assigned.

SECTION IV. PURCHASE PRICE AND TRANSFER FEES

- A. Each adult burial space cost shall be determined by the Columbia Charter Township Board of Trustees and established by resolution.
- B. Each burial space cost for infants and stillbirths shall be determined by the Columbia Charter Township Board of Trustees and established by resolution.
- C. Any transfer cost of one or more burial space from an original purchaser to a qualified assignee shall be determined by the Columbia Charter Township Board of Trustees and established by resolution.
- D. The foregoing charges shall be paid to the Township Treasurer and shall be deposited in the cemetery fund.
- E. The Township Board, by resolution, may periodically alter the foregoing fees to accommodate increased costs and need for reserve funds for cemetery maintenance and acquisition.

SECTION V. GRAVE OPENING CHARGES

- A. The grave opening and closing of any burial space, prior to and following a burial therein, and including the interment of ashes, shall be a cost to be determined from time to time by resolution of the Township Board, payable to the Township.
- B. The cost for an opening and closing for burial shall be determined by the Columbia Charter Township Board of Trustees and established by resolution. The cost for an opening and closing for the interment of ashes shall be determined by the Columbia Charter Township Board of Trustees and established by resolution.
- C. No burials spaces shall be opened and closed except under the direction and control of the Cemetery Sexton. This provision shall not apply to proceedings for the removal and re-interment of bodies and remains, which matters are under the supervision of the local health department.

SECTION VI. MARKERS OR MEMORIALS

- A. All markers must be of stone or other equally durable composition.
- B. Any large upright monuments must be located upon a suitable solid foundation to maintain the same position.
- C. Only one monument, marker or memorial shall be permitted per burial space, except where a family monument may be used.
- D. The footing or foundation upon which any monument, marker or memorial must be placed and shall be constructed by the Township at a cost to the person making the request, such cost to be determined by the Columbia Charter Township Board of Trustees and established by resolution.
- E. All monuments, headstones and markers will be owned by the purchasers; the Township assumes no liability for the destruction or damage to any monument, headstone or marker.

SECTION VII. INTERNMENT REGULATIONS

- A. Only one person may be buried as a traditional burial in a space except for a mother and infant or 2 children buried at the same time. Ashes of one person may be buried along with one traditional burial if there is space to allow burial:
- B. All graves shall be located in an orderly and neat appearing manner within the confines of the burial space involved.
- C. Three cremains will be allowed in one single burial space if the cremains vaults used for the internment of the ashes can be accommodated in the burial space. Only 1 memorial marker will be allowed with multiple cremation burials.
- D. Cremains must be in a vault.
- E. The appropriate permit for the burial space involved, together with the appropriate identification of the person to be buried therein, where necessary, shall be presented to either the cemetery sexton or the Township Clerk prior to internment. Where such a permit has been lost or destroyed, the Township Clerk shall be satisfied, from his or her records, that the person to be buried in the space is an authorized and appropriate one before any internment is commenced or completed.
- F. Not less than 48-hours' notice shall be given in advance of any time of funeral to allow for the opening of the burial space. The Township Clerk/ Sexton shall have the right to waive the 48 hours' notice.
- G. No pets will be allowed to be buried in the cemetery.

SECTION VIII. GROUND MAINTENANCE

- A. No flowers, shrubs, trees or vegetation of any type shall be planted.
- B. All flowers must be placed in an urn or pot and securely fastened.
- C. The Township Board reserves the right to remove or trim any tree, plant or shrub located within the cemetery in the interest of maintaining proper appearance and the use of the cemetery.
- D. Mounds or decorations which hinder the free use of a lawn mower or other gardening apparatus are prohibited.
- E. All decorations to be placed in line with monuments.
- F. The cemetery sexton shall have the right and authority to remove and dispose of any and all growth, emblems, displays or containers that through decay, deterioration, damage or otherwise become unsightly, a source of litter or a maintenance problem.
- G. Surfaces other than earth or sod are prohibited. No hard landscaping such as landscape stones or benches are allowed.

SECTION IX. FORFEITURE OF VACANT CEMETERY LOTS OR BURIAL SPACES

Cemetery lots or burial spaces sold after the effective date of this Ordinance and remaining vacant for Fifty (50) years from the date of this Ordinance and remaining vacant for Fifty (50) years from the date of their sale automatically revert to the Township upon the occurrence of the following events:

- A. Notice shall be sent by the Township Clerk by first class mail to the last known address of the last owner of record informing him or her of the expiration of the 50 year period and that all rights with respect to said lots or burial spaces will be forfeited if he or she does not affirmatively indicate in writing to the Township Clerk within 60 days from the date of the mailing of the written notice his or her desire to retain said burial rights.
- B. No written response to said notice indicating a desire to retain the cemetery lots or burial spaces in question is received by the Township Clerk from the last owner or record of said lots or burial spaces or his or her legal representative within 60 days from the date of mailing of said notice.

SECTION X. REPURCHASE OF LOTS OR BURIAL SPACES.

The Township will repurchase any cemetery lot or burial space from the owner for the original price paid, upon written request of said owner or his or her legal heirs or representatives. The Columbia Charter Township Board of Trustees has the authority to increase the repurchase amount if deemed in the best interests of the Township.

SECTION XI. RECORDS

The Township Clerk shall maintain records concerning all burials and issuance of burial permits, separate and apart from any other records of the Township and the same shall be open to public inspection of at all reasonable business hours.

SECTION XII. CEMETERY HOURS

- A. The cemetery shall be open to the general public from dawn to dusk each day.
- B. No person shall be permitted in the Township cemeteries at any time other than the foregoing hours, except upon permission of the Township Board or the Township Clerk.

SECTION XIII. CEMETERY SEXTON

The Township Board authorizes the Township Clerk to appoint a Cemetery Sexton. The Sexton shall only be paid from fees collected by the Township for the services rendered by the Sexton. These fees shall be set by Board resolution.

SECTION XIV. GENERAL RULES

- A. Maximum speed limit shall be five miles per hour.
- B. Funeral cars have the right of way over all other traffic.

C. Vehicles shall refrain from driving or parking on the grass.

D. Bicycles, motorcycles, snowmobiles or any other vehicles not having business in the cemetery are prohibited.

E. Dogs are permitted in the cemetery only when confined in a vehicle or if the dog is a service animal accompanying a person with sight impairment or other disability. All other pets or domestic animals are prohibited without written consent of the Township Clerk or sexton.

F. No person shall obstruct any drive, walk or alley, or in any way injure, deface or destroy any grave, vault, tombstone, monument, flower, tree, shrub or other thing in, or belonging to, any public burial grounds in said Township. No person shall remove anything from any place in said cemetery without permission from the Township Sexton or the written consent of the Township Clerk.

G. No person shall discharge any firearms or explosives in said cemetery except regular salutes at military funerals.

H. No person shall make any loud noise or be guilty of any unseemly or disorderly conduct in any such cemetery.

I. There shall be no possession or consumption of any alcoholic beverage.

SECTION XV. VIOLATIONS AND PENALTIES

Any person, firm or corporation who violates any of the provisions of this chapter shall be guilty of a misdemeanor and shall be subject to a fine of up to \$100 and/or imprisonment for up to 90 days in jail as may be determined by a court of competent jurisdiction. Each day that a violation continues to exist shall constitute a separate offense. Any criminal prosecutions shall not prevent civil proceedings for abatement and termination of the activity complained of.

SECTION XVI. SERVERABILITY

If any section, subsection, paragraph, sentence, clause, or portion of this Ordinance is found for any reason to be invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a sperate distinct and independent provision and such holding shall not affect the validity of the remaining portion thereof.

SECTION XVII. ORDINANCE REPEALED

All ordinances and /or parts of ordinances inconsistent with the ordinance are hereby repealed.

SECTION XVIII. EFECTIVE DATE

A. This Ordinance shall take effect and be in force upon the expiration of (30) days of the date when the notice of adoption for the ordinance is published in a newspaper of general circulation in Columbia Charter Township.

B. This Ordinance was adopted by the Columbia Charter Township Board of Trustees, County of Jackson, and State of Michigan, at its regular meeting held on _____, 2025.

Township Board of Trustees,
Columbia Charter Township,
Jackson County, Michigan

By: _____
Its Supervisor

ATTEST:

Its Clerk