

**SPECIAL MEETING
COLUMBIA TOWNSHIP BOARD OF TRUSTEES
October 27, 2014
7:00 p.m.**

A special meeting of the Columbia Township Board of Trustees was held on Monday, October 27, 2014 at 8500 Jefferson Rd., Brooklyn, MI 49230.

CALL TO ORDER: Supervisor Elrod called the meeting to order at 7:00 p.m.

ROLL CALL: PRESENT: Deland, Reynolds, Calhoun, Marsh, Tackett, Beamish and Elrod.

PUBLIC COMMENTS: There was no public comment.

Supervisor Elrod asked if there were any changes to the agenda. A motion by Supervisor Elrod to add as a discussion item the update on the search for a new Township Assessor. The motion was seconded by Treasurer Calhoun. Ayes all. Motion carried. A motion by Trustee Reynolds to approve the Agenda as amended was seconded by Clerk Marsh. Ayes all. Motion carried.

DISCUSSION ITEMS: There was discussion on the following items; the Personnel Committee provided an update on the ongoing search for a new Assessor. The Personnel asked the Board for permission to again utilize the services of Sue German to assist the Assessing Department until such time that the department is operating at full capacity. The Board approved by a Consensus vote to authorize the request. An RFP for Contracted Assessor services will be developed and advertised along with further efforts to identify a possible candidate to serve full time as the Assessor. The Personnel Committee will provide an update to the Board when more information is available.

ACTION ITEMS: Action was taken on the following items. A motion was made by Treasurer Calhoun to sell the two older ford vehicles utilized by Township staff. The motion was seconded by Trustee Reynolds. Ayes all. Motion carried. A motion was made by Trustee Reynolds to request the Supervisor to obtain quotes for a replacement vehicle. The motion was seconded by Trustee Tackett. Ayes all. Motion carried. A motion was made by Trustee Beamish to approve the proposal for the Township roof project. Project Manager David Wilson to provide RFP and other documents to move project forward. The motion was seconded by Trustee Tackett. Ayes all. Motion carried. There was discussion regarding the proposed amendment that Supervisor Elrod was seeking of the Financial Administration Policies and Procedures as it pertained to mileage reimbursement. No action was taken as the proposed amendment would not be necessary once reliable vehicles are available to staff. A motion was made by Treasurer Calhoun to approve \$55 per inspection and a \$55 monthly stipend for the Electrical Inspector only. The motion did not apply to any of the other Inspectors. Ayes all. Motion carried. A motion was made by Treasurer Calhoun to have the request for a new copy machine be delayed until such time that at least three quotes can be obtained and presented to the Board for a decision. The motion was seconded by Trustee Reynolds. Ayes all. Motion carried.

PUBLIC COMMENTS: There was no additional public comment.

ADJOURNMENT: A motion to adjourn was made by Trustee Reynolds, seconded by Treasurer Calhoun. Ayes all. Motion carried. Meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Barry Marsh, Clerk
Columbia Township