

**REGULAR MEETING  
COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
October 20, 2014  
7:00 p.m.**

A regular meeting of the Columbia Township Board of Trustees was held on Monday, September 15, 2014 at 8500 Jefferson Rd., Brooklyn, MI 49230.

**CALL TO ORDER:** Supervisor Elrod called the meeting to order at 7:02 p.m.

Pledge of allegiance was led by Supervisor Elrod.

Invocation was given by Supervisor Elrod.

**ROLL CALL:** PRESENT: Beamish, Tackett, Marsh, Calhoun, Reynolds, Deland and Elrod.

A report from the Jackson County Board of Commissioners was given by Commissioner Phil Duckham.

**PUBLIC COMMENTS:** There was public comment from Electrical Inspector Martin Riske.

Supervisor Elrod asked if there were any changes to the agenda. A motion by Treasurer Calhoun to move the Controllars report to the end of department reports was seconded by Trustee Reynolds. Ayes all. Motion carried. A motion by Treasurer Calhoun to add a letter from Martin Riske as discussion item 10f was seconded by Trustee Reynolds. Ayes all. Motion carried. A motion by Treasurer Calhoun to remove action item 11g was seconded by Trustee Beamish. Ayes all. Motion carried. A motion by Clerk Marsh to add the proposed roof project to the agenda as discussion item 10g was seconded by Trustee Reynolds. Ayes all. Motion carried. A motion to approve the agenda as amended was made by Trustee Reynolds. The motion was seconded by Trustee Deland. Ayes all. Motion carried. A motion by Treasurer Calhoun to approve the Consent Agenda was seconded by Clerk Marsh. Ayes all. Motion carried.

**ACCOUNTS PAYABLE:** Motion to approve accounts payables in the amount of \$322,178.76 was made by Trustee Beamish. The motion was seconded by Trustee Reynolds. Ayes all – Except Clerk Marsh. Motion carried.

**POLICE DEPARTMENT REPORT:** Motion by Trustee Reynolds was seconded by Treasurer Calhoun to receive and file the Police Chief's report. Ayes all. Motion carried.

**FIRE DEPARTMENT REPORT:** Motion by Treasurer Calhoun was seconded by Trustee Tackett to receive and file the Fire Chief's report. Ayes all. Motion carried.

**SEWER REPORT:** Motion by Trustee Tackett was seconded by Trustee Beamish to receive and file the Sewer report. Ayes all. Motion carried.

**CONTROLLER'S REPORT:** Motion by Trustee Tackett was seconded by Trustee Beamish to receive and file the Controller's report. Ayes all. Motion carried. The Supervisor allowed Nancy Barton from Willis & Jurasek to provide a verbal overview of the audit findings during the Controller's report.

**DISCUSSION ITEMS:** There was discussion on the following items; the status of Leoni Township audit, the proposal for police coverage to Norvell Township, proposal for BS&A software, proposed public gathering ordinance, proposed amendments to the Financial Administration Policy and procedures manual, concerns

raised by current Electrical Inspector Martin Riske, possible roof project for the older portions of the Township building at 8500 Jefferson Road.

**ACTION ITEMS:** Action was taken on the following items.

A motion to receive and file the audit report for 2013/2014 fiscal year was made by Trustee Reynolds and seconded by Clerk Marsh. Ayes all. Motion carried. A motion by Clerk Marsh to table the fund balance designations until the February 2015 monthly meeting was seconded by Trustee Tackett. Ayes all. Motion carried. A motion was made by Trustee Reynolds to approve the Police Department request to replace 2 part time officers. The motion was seconded by Trustee Tackett. Ayes all. Motion carried. A motion was made by Trustee Beamish to add Veterans day as an approved holiday to the Employee policy & procedure manual. The motion was seconded by Trustee Deland. Ayes all. Motion carried. A motion was made by Treasurer Calhoun to approve the request by Emerson Geophysical for a seismic survey. The motion was seconded by Trustee Reynolds. Ayes all. Motion carried. A motion was made by Treasurer Calhoun to table the proposal for engineering the Clark Lake boat launch so that the Supervisor can provide an update from the DNR's offer to assist. The motion was seconded by Clerk Marsh. Ayes all. Motion carried. A motion was made by Trustee Beamish to approve the proposed payment plan agreement for 355 Sandy Beach Drive, Clark Lake. The motion was seconded by Trustee Reynolds. Ayes all. Motion carried.

**PUBLIC COMMENTS:** There was no additional public comment.

**ADJOURNMENT:** A motion to adjourn was made by Trustee Tackett, seconded by Treasurer Calhoun. Ayes all. Motion carried. Meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Barry Marsh, Clerk  
Columbia Township