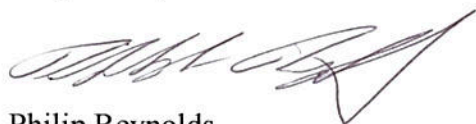


**Columbia Township
Planning Commission Meeting Minutes
September 2, 2014**

- 1) Call to Order Chairman Gaede called the meeting to order at 7:00 pm.
- 2) Roll Call Mahr, McKay, Gaede, Reynolds, Willerer, Jarvis and Jeffreys absent.
- 3) Approve Agenda Motion by Mahr to approve the agenda seconded by McKay. Ayes All Motion passed.
- 4) Approve Minutes of the August 12, 2014 meeting. Mahr noted spelling corrections and grammar, changes made. Motion by McKay to approve the minutes of August 12, 2014 with corrections , seconded by Willerer. Ayes All Motion passed.
- 5) Public Comments Mr John Calvert living at N. Shore Dr addressed the Board concerning a possible Multiple Family Residence being built on N Shore Dr. He questioned the Board about what was the road and lake front footage required for such a development. Discussion followed and he was given a copy of the land requirements for building from the current zoning ordinance.
- 6) Unfinished Business Gaede brought up the question of what is the definition of a Portable Building or what makes it portable. Discussion held. Members suggested a definition is needed in the new ordinance.
- 7) New Business None.
- 8) Commissioner Comments Willerer spoke about the guide for building heights and side yard variances proposed by McKay. Much discussion followed concerning bldg. heights and where measurements for side yard variances should be taken to. Members suggested that Elevation Drawings must show All overhangs and any protrusions from the structure walls be noted and considered when considering a variance. Members also suggested that Elevation Drawings be required and included on the check list for variance requests.**All Variance Requests must have Elevation Drawings and a letter stating why a variance is being requested per the Ordinance Book item 10.3.**
- 9) Future Meetings Have already been set.
- 10) Public Comments None.
- 11) Adjournment Motion by Reynolds to adjourn seconded by Willerer. Ayes All Adjourned at 8:00 PM

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Philip Reynolds', with a stylized flourish at the end.

Philip Reynolds